

<b>1. Name of the subject in Polish:</b> Metody organizacji i zarządzania			<b>2. Name of the subject in English:</b> Methods of organisation & management		
<b>3. Number of the subject:</b> 34	<b>4. ECTS Points:</b> 2	<b>5. Field/discipline of science</b> Social sciences/Management and quality studies			<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Institute of Social Sciences					
<b>8. Field of study:</b> Internal Security			<b>9. Degree:</b> I		<b>10. Educational profile:</b> General academic
<b>11. Group of subjects:</b> directional		<b>12. Status of the subject:</b> obligatory		<b>13. Year of studies/semester:</b> 2023-2024/ IV	
<b>14. Cele przedmiotu</b>					
<b>C_1</b>	Waking up student's skills in understanding and solving practical management problems				
<b>C_2</b>	Introducing contemporaneous methods and techniques of management				
<b>C_3</b>	Inspiring students to learn and use selected management concepts				
<b>15. Preliminary requirements in terms of knowledge, skills and other competence</b>					
<b>1.</b>	none				
<b>16. Learning outcomes</b>					<b>Kod kierunkowego efektu uczenia się</b>
<b>in the area of knowledge</b>					
<b>LO_1</b>	Can describe basic concepts and rules in the field of organization and management				K_W15
<b>LO_2</b>	Identifies methods and techniques of management				K_W02, K_W04
<b>in the area of skills</b>					
<b>LO_3</b>	Uses techniques of management adequate to the given situation				K_U01
<b>LO_4</b>	In the right way analyses, evaluates and solves organizational problems				K_U12
<b>in the area of social competences</b>					
<b>LO_5</b>	Shows the right attitude toward subordinates and superiors				K_K01
<b>LO_6</b>	Draws conclusion from the team's behavior and uses them				K_K02, K_K03

<b>17. Curriculum content</b>																
Lp.	Temat	Tezy	Form of teaching:													
			intramural						extramural							
			Hours:						Hours							
			Lectures	E-lectures	Classes	E-classes	Laboratories	Workshops	Total	Lectures	E-lectures	Classes	E-classes	Laboratories	Workshops	Total
1.	Elements of management process	a) management and leadership b) planning organizing, motivating, control	3		3					6	2		1			3
2.	Methods and techniques of motivation	a) motivation as part of the social and professional development of employee b) positive and negative motivators	3		3					6	1		1			2
3.	Selected concepts of management methods and techniques	a) management methods and the organization's development b) leader characteristics and the organization's performance c) selected management techniques	4		4					8	3		1			4
<b>Total:</b>			<b>10</b>		<b>10</b>					<b>20</b>	<b>6</b>		<b>3</b>			<b>9</b>

<b>18. Curriculum content in teaching hours for each semester – intramural</b>									
Semester	Lectures	E-lectures	Hours	Classes	E-classes	Laboratories	Workshops	Hours	Total
IV	10	-	10	10	-	-	-	10	20

<b>19. Curriculum content in teaching hours for each semester – extramural</b>									
Semester	Lectures	E-lectures	Hours	Classes	E-classes	Laboratories	Workshops	Hours	Total
IV	6	-	6	3	-	-	-	3	9



20. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
<b>Method of coursework assessment</b>	Credit with a mark
<b>Form of coursework assessment</b>	Written or according to task fulfilling
<b>Basic assessment criteria and examination requirements</b>	- pre-test acceptance of student' work during exercises including fulfilling individual and group tasks needed; - written test (at least 60 % good answers needed); - there is a possibility of course acceptance based only on student's activities and fulfillment of individual and group tasks

21. Teaching forms and methods	
1.	Lecture with multimedia presentations
2.	Case studies
3.	Individual work
4.	Group work
5.	Discussion
6.	

22. Evaluation methods (F – shaping, P – summarising)	
<b>F_1</b>	Group and individual tasks during exercises
<b>F_2</b>	Short tests during exercises
<b>P_1</b>	Written test

23. Student's workload				
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY		NUMBER OF ECTS POINTS AWARDED	
	Form od studying		Form od studying	
	intramural	extramural	intramural	extramural
<b>Hours with direct contact with teachers, including:</b>	20	9	1	0,4
- lectures	10	6		
- online lectures				
- classes	10	3		
- online classes				
- laboratories/workshops				
- individual teacher consultation				
<b>Self-study, including:</b>	30	41	1	1,6
- preparation for classes/workshops/laboratories	21	31		
- preparation for final assessment/examination	8	7		
- other	1	3		
<b>Total</b>	<b>50</b>	<b>50</b>	<b>2</b>	<b>2</b>

24. List of reference books	
<b>OBLIGATORY READING</b>	
1.	S.C. Certo, S.T. Certo, Modern Management: concepts and skills. Pearson Education International 2009
2.	J. C. Williams, A. DuBrin, H. L. Sisk, Management & Organization, South-Western Publishing Co., 1985
3.	
<b>FUTURE READING</b>	
1.	



**25. Convergence chart for learning outcomes**

Learning outcome	Kod składowika opisu kierunkowego efektu uczenia się	Kod składowika opisu charakterystyki drugiego stopnia efektów uczenia się dla kwalifikacji na poziomach 6-7 PRK	Cele przedmiotu	Treści programowe	Formy i metody dydaktyczne	Sposoby oceny
LO_1	K_W15	P6S_WG P6S_WK	C1-C3	W1-W3, Ćw1-Ćw3	1-5	F1, F2, P1
LO_2	K_W04	P6S_UW P6S_WG	C1-C3	W1-W3, Ćw1-Ćw3	1-5	F1, F2, P1
LO_3	K_U01	P6S_UW P6S_UK P6S_UO	C1-C3	W1-W3, Ćw1-Ćw3	1-5	F1, F2, P1
LO_4	K_U12	P6S_KR P6S_KO	C1-C3	W1-W3, Ćw1-Ćw3	1-5	F1
LO_5	K_K01		C1-C3	W1-W3, Ćw1-Ćw3	1-5	F1
LO_6	K_K02, K_K03		C1-C3	W1-W3, Ćw1-Ćw3	1-5	F1

**26. Teacher of the subject**

Lp.	Name and surname	e-mail address	Consultation hours	Form of teaching <small>L – lecture, C – classes, FA/E – final assessment/examination</small>
1.	<b>dr Walentyna Trzcińska</b>	w.trzcinska@wspol.edu.pl	According the table	<b>L, C, FA/E</b>
2.				

Updated:

4.07.2023

 .....dr Walentyna Trzcińska..... (syllabus author)	 ..... (institute director)
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<b>k1. Name of the subject in Polish:</b> Organizacji i zarządzanie			<b>2. Name of the subject in English:</b> Organisation & Management		
<b>3. Number of the subject:</b> 7	<b>4. ECTS Points:</b> 2	<b>5. Field/discipline of science</b> Social sciences/Management and quality studies			<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Institute of Social Sciences					
<b>8. Field of study:</b> Internal security			<b>9. Degree:</b> I		<b>10. Educational profile:</b> General academic
<b>11. Group of subjects:</b> universal		<b>12. Status of the subject:</b> obligatory		<b>13. Year of studies/semester:</b> 2023/2024; I	
<b>14. Cele przedmiotu</b>					
C_1	Learning basic concepts within the field of management science				
C_2	Indicating the person's role in the processes of organizing structures being responsible for internal security				
C_3	Acquiring basic rules and organizational norms determining basic regularities and exceptions in ways organizations responsible for internal security are functioning				
C_4	Preparation for planning and organizing individual- and teamwork and managing it with the good prioritization				
<b>15. Preliminary requirements in terms of knowledge, skills and other competence</b>					
1.	None				
<b>16. Learning outcomes</b>					<b>Kod kierunkowego efektu uczenia się</b>
<b>in the area of knowledge</b>					
LO_1	The student describes basic concepts from the field of organizations and management				K_W01
LO_2	The student characterizes structures and institutions responsible for executing tasks in the field of organization and management				K_W06
LO_3	The student enumerates threats to internal security in Poland				K_W07
LO_4	The student characterizes states of emergency and stages of change in institutions linked to them				KW_04
<b>in the area of skills</b>					
LO_5	The student notices and observes phenomena – possible threats to security				K_U01
LO_6	The student uses basic knowledge for the description and the analysis of phenomena - possible future threats to the security				K_U13
LO_7	The student is prepared for performing typical professional tasks				KU_15
<b>in the area of social competences</b>					
LO_8	The student is ready to participate in the team tasks, playing different roles				K_K05
LO_9	The student knows the legal aspects of his activities				K_K03 K_K01
LO_10	The student can develop acquired knowledge and skills				K_K03

<b>17. Curriculum content</b>																
Lp.	Temat	Tezy	<b>Form of teaching:</b>													
			<b>intramural</b>						<b>extramural</b>							
			<b>Hours:</b>						<b>Hours</b>							
			Lectures	E-lectures	Classes	E-classes	Laboratories	Workshops	Total	Lectures	E-lectures	Classes	E-classes	Laboratories	Workshops	Total
1.	Planning	1. Basic concepts in the field of management 2. Organized action cycle 3. Planning on the operational, tactical and strategic levels	1		4				5	1		2				3
2.	Organizing	1. Classic and contemporaneous models of organizational structures 2. Formalization 3. Structures' efficiency	1		4				5	1		2				3
3.	Motivating	1. Motivation to work 2. Management styles 3. Leadership	1		4				5	1		2				3





4.	Control	1. Control – definition and functions 2. Criteria and measures of the performance of an organization and its staff Controlling as a modern form of control	1	4	5	1	2	3
<b>Total:</b>			<b>4</b>	<b>16</b>	<b>20</b>	<b>4</b>	<b>8</b>	<b>12</b>

#### 18. Curriculum content in teaching hours for each semester - intramural

Semester	Lectures	E-lectures	Hours	Classes	E-classes	Laboratories	Workshops	Hours	Total
I	4	-	4	16	-	-	-	16	20

#### 19. Curriculum content in teaching hours for each semester - extramural

Semester	Lectures	E-lectures	Hours	Classes	E-classes	Laboratories	Workshops	Hours	Total
I	4	-	4	8	-	-	-	8	12

#### 20. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements

<b>Method of coursework assessment</b>	Credit with a mark
<b>Form of coursework assessment</b>	Written or according to task fulfilling
<b>Basic assessment criteria and examination requirements</b>	- pre-test acceptance of student's work during exercises including fulfilling individual and group tasks needed; - written test (at least 60 % good answers needed); - there is a possibility of course acceptance based only on the student's activities and fulfillment of individual and group tasks

#### 21. Teaching forms and methods

1.	Lecture with multimedia presentations
2.	Individual work
3.	Group work
4.	Presentation, demonstration

#### 22. Evaluation methods (F – shaping, P – summarising)

F_1	Activity
F_2	Task fulfilling
F_3	Presentation
F_4	Oral answer
P_1	Written test

#### 23. Student's workload

FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY		NUMBER OF ECTS POINTS AWARDED	
	Form od studying		Form od studying	
	intramural	extramural	intramural	extramural
<b>Hours with direct contact with teachers, including:</b>	23	15	1	0,8
- lectures	4	4		
- online lectures				
- classes	16	8		
- online classes				
- laboratories/workshops				
- individual teacher consultation	3	3		
<b>Self-study, including:</b>	29	37	1	1,2
- preparation for fclasses/workshops/laboratories	19	22		
- preparation for final assessment/examination	10	15		
- other				
<b>Total</b>	<b>52</b>	<b>52</b>	<b>2</b>	<b>2</b>

#### 24. List of reference books

##### OBLIGATORY READING

1.	S.C. Certo, S.T. Certo, Modern Management: concepts and skills. Pearson Education International 2009
2.	Introducing organizational behavior and management. Cengage Learning 2012

##### FUTURE READING

1.	J. C. Williams, A. DuBrin, H. L. Sisk, Management & Organization, South-Western Publishing Co., 1985
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25. Convergence chart for learning outcomes						
Learning outcome	Kod składowego opisu kierunkowego efektu uczenia się	Kod składowego opisu charakterystyki drugiego stopnia efektów uczenia się dla kwalifikacji na poziomach 6-7 PRK	Cele przedmiotu	Treści programowe	Formy i metody dydaktyczne	Sposoby oceny
EU_1	K_W01	P6S_WG	C_1	W1-W4, Ćw1-Ćw-4	1 - 4	F_1-F_4 P_1
EU_2	K_W06	P6S_WG	C_2	W1-W4, Ćw1-Ćw-4	1 - 4	F_1-F_4 P_1
EU_3	K_W07	P6S_WG P6S_WK	C_1 C_2 C_3	W1, W4, Ćw1, Ćw-4	1 - 4	F_1-F_4 P_1
EU_4	K_W04	P6S_WG	C_1 C_2 C_3	W1, W4, Ćw1, Ćw-4	1 - 4	F_1-F_4 P_1
EU_5	K_U01	P6S_UW	C_2 C_3	W1, W4, Ćw1, Ćw-4	1 - 4	F_1-F_4
EU_6	K_U13	P6S_UW	C_4	W1, W4, Ćw1, Ćw-4	1 - 4	F_1-F_4
EU_7	K_U15	P6S_UW	C_4 C_2 C_3	W1-W4, Ćw1-Ćw-4	1 - 4	F_1-F_4
EU_8	K_K05	P6U_KR	C_4 C_2 C_3	W1-W4, Ćw1-Ćw-4	1 - 4	F_1-F_4
EU_9	K_K03 K_K01	P6U_KK	C_4	W1-W4, Ćw1-Ćw-4	1 - 4	F_1-F_4
EU_10	K_K03	P6U_KK	C_3 C_4	W1, W4, Ćw1, Ćw-4	1 - 4	F_1-F_4 P_1

26. Teacher of the subject				
Lp.	Name and surname	e-mail address	Consultation hours	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	dr Walentyna Trzcińska	w.trzcinska@wspol.edu.pl	According the table	L, C, FA/E
2.				

Updated: 2.07.2023

 .....dr Walentyna Trzcińska..... (syllabus author)	 p.o. <b>DYREKTOR</b> <b>INSTYTUTU NAUK SPOŁECZNYCH</b> Wydziału Bezpieczeństwa i Nauk Prawnych Wyższej Szkoły Policji w Szczytnie ..... p.o. <b>instytutu dyrektora</b>
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# POLICE ACADEMY IN SZCZYTNO

## Faculty of Social Communication

### Syllabus

1. Name of the subject in Polish: <b>Komunikacja społeczna</b>			2. Name of the subject in English: Social Communication		
3. ECTS code:	4. ECTS points: 3	5. Educational profile: practical	6. Education area: Social Sciences	7. Language of instruction: English	
8. Name of the unit offering the subject (Institute, Department): Institute of Social Sciences					
9. Field of study: Criminology		10. Degree: First	11. Mode: Stationary	12. Specialization: without specialization	
13. Group of subjects: general (0)		14. Status of the subject: obligatory		15. Year of studies/semester: I/1	

#### 16. Objectives

<b>C1</b>	Providing knowledge in social communication used in social relations
<b>C2</b>	Getting to know the functioning of social communication within the organization and the team
<b>C3</b>	Developing skills for creating their own image and institutions
<b>C4</b>	Providing knowledge in terms of cooperating with media

#### 17. Preliminary requirements in terms of knowledge, skills and other competence

lack

#### 18. Learning outcomes

Knowledge		*CW	**SS
<b>EK-1</b>	Replaces and explains the selected systems of social communication	x	x
<b>EK-2</b>	Recognizes the selected principles of effective communication techniques and create their own image and institutions of state administration	x	x
<b>EK-3</b>	Describes the mechanisms of image creation and contact with the media	x	x
Skills		x	x
<b>EK-4</b>	Skillfully creates self-image and institutions	x	x
<b>EK-5</b>	It analyzes the mechanisms hindering and facilitating networking	x	x
<b>EK-6</b>	Apply the rules of social communication	x	x
<b>EK-7</b>	It has the skills necessary for self-presentation		
Social competence			
<b>EK-8</b>	Skillfully uses persuasive communication	x	x
<b>EK-9</b>	Skillfully uses persuasive communication		
<b>EK-10</b>	Disseminates knowledge of criminological		

\*CW – Classwork

\*\*SS – Self-study

#### 19. Curriculum content

Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
L.1 - Fundamentals of Social Communication	2/0	C.1 - Types and techniques of social communication	6/0
L.2 Social communication within the organization and team work	0/3	C.2 Social communication within the organization, team	6/0

L.3 The importance of public relations, image and advertising in social communication	0/3	C.3 Public relations, image and advertising as elements of social communication	6/0
L.4 Ethics and etiquette in social communication	0/3	C.4 Body language, dress code and ethical aspects of social communication.	6/0
L.5 The use of the mass media in social communication	4/0	C.5 The use of the mass media in social communication	6/0
<b>Total number of lectures:</b>	<b>15=6/9</b>	<b>Total number of classes:</b>	<b>30/0</b>
<b>Total: 45</b>			

20. Curriculum content for each semester					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
1	L1-5	15	C 1-5	30	45

21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	<b>Exam</b>
Form of coursework assessment	<b>Written</b>
Basic assessment criteria and examination requirements	<b>The condition of the exam is to get credit for exercises in the form of presence and participation in the simulations. Participation in the written completion of a written test consisting of closed questions and obtain at least 60% positive responses.</b>

22. Teaching forms and methods	
1.	Lectures using multimedia presentations
2	Talk teaching
3	Work in groups
4	Simulations
5	e-learning

23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
F1.	Class activity
F.2	Oral answer
F.3	Rating practical tasks
P.1	Knowledge test

24. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>	<b>40</b>	<b>2,4</b>
— lectures	5	
— classes	25	
— teacher consultation + examination	10	
<b>Self-study including:</b>	<b>60</b>	<b>2,6</b>
— preparation for classes	35	
— preparation for final assessment/examination	25	
<b>TOTAL</b>	<b>100</b>	<b>5</b>

## 25. List of reference books

### OBLIGATORY READING

1.

### FURTHER READING

1.

## 26. Convergence chart for learning outcomes

Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
EK-1	K_W02 K_W10 K_W11	S1P_W01 S1P_W04 S1P_W05 S1P_W07 S1P_W08	C1, C2		1,2,3	F1, F2,P1
EK-2	K_W02 K_W10 K_W11 K_W12 K_W13 K_W18	S1P_W01 S1P_W03 S1P_W04 S1P_W05 S1P_W06 S1P_W07 S1P_W08	C1, C2, C3	L2, C2	1,2,3,4,5	F1, F2, F3, P1
EK-3	K_W02 K_W10 K_W11 K_W12 K_W18 K_W19	S1P_W01 S1P_W03 S1P_W04 S1P_W05 S1P_W06 S1P_W07 S1P_W08 S1P_W09	C1, C2, C3, C4	L3,C3 L5, C5	1,2,3,4,5	F1, F2, F3, P1
EK-4	K_U10 K_U13 K_U16	S1P_U02 S1P_U03 S1P_U04 S1P_U05 S1P_U07 S1P_U09 S1P_U10	C1, C2, C3	L3, C3	1,2,3,5	F1, F2, P1
EK-5	K_U06 K_U18	S1P_U01 S1P_U04 S1P_U06 S1P_U07 S1P_U08	C1, C2	L2, C2	1,2,3	F1, F2,P1
EK-6	K_U06	S1P_U01 S1P_U06 S1P_U07 S1P_U08	C1, C2, C3	L1, C1 L2, C2 L3, C3 L4, C4 L5, C5	1,2,3,4	F1, F2, F3, P1
EK-7	K_U16 K_U18	S1P_U02 S1P_U04 S1P_U05 S1P_U10	C2, C3	L3, C3 L4, C4 L5,C5	1,2,3,4	F1, F2, F3
EK-8	K_K02 K_K06	S1P_K01 S1P_K02 S1P_K04	C2, C3	L1, C1	1,2,3,4	F1, F2, F3
EK-9	K_K03 K_K04	S1P_K02 S1P_K03 S1P_K04	C2, C3,C4	L1, C1 L2, C2	1,2,3,4	F1, F2, F3
EK-10	K_K01	S1P_K01 S1P_K06	C2, C3, C4	L4, C4 L5, C5	1,2,3,4	F1, F2, F3

<b>27. Teacher of the subject</b>			
<b>LP.</b>	<b>Teacher of the subject</b>	<b>Contact details</b>	<b>Form of teaching</b> L – lecture, C – classes, FA/E – final assessment/examination
<b>1.</b>	LtD. PhD Beata Bekulard	e-mail: b.bekulard@wspol.edu.pl	<b>L, C, E</b>
<b>2</b>	LtD. Sylwia Królicka	e-mail: s.krolicka@wspol.edu.pl	<b>L, C, E</b>

<b>28. Other useful information about the subject</b>	
<b>A</b>	All materials on the subject are implemented on Campus
<b>B</b>	Practical classes are held at the classrooms according to plan activities
<b>C</b>	Shifts (consultations) are held according to schedule consultation of the Institute of Social Sciences

<b>Updated</b> <b>28.06.2023</b>	
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(rank or academic/job title, full name and signature of  
document drafter)

.....  
(date, stamp, signature of  
Institute director / head of Department / head of the Foreign Languages  
Department)





**POLICE ACADEMY IN SZCZYTNO**  
Erasmus +Syllabus

<b>1. Name of the subject in Polish: Prawa człowieka</b>		<b>2. Name of the subject in English: Human rights</b>	
<b>3. ECTS code: 5</b>	<b>4. ECTS points: 2</b>	<b>5. Education area:</b> Social sciences/Legal sciences	<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Institute of Legal Sciences			
<b>8. Field of study:</b> Criminology		<b>9. Degree:</b> 1st	<b>10. Study profile:</b> Practical
<b>11. Group of subjects:</b> Specializing		<b>12. Status of the subject:</b> Obligatory	<b>13. Year of studies/semester:</b>

<b>14. Objectives</b>	
<b>O_1</b>	Providing knowledge on the scope of individual protection guarantees of fundamental rights and freedoms
<b>O_2</b>	Providing knowledge on the role of Police in the human rights system
<b>O_3</b>	Providing knowledge on the rules of using human rights standards

<b>15. Preliminary requirements in terms of knowledge, skills and other competence</b>	
-	

<b>16. Learning outcomes</b>		
<b>Knowledge</b>		
<b>LO_1</b>	Knows and understands the basic interdisciplinary concepts related to criminology	KW_03
<b>LO_2</b>	Knows and understands the scope of human rights and freedoms and the tasks of the state aimed at ensuring them	KW_21
<b>Skills</b>		
<b>LO_3</b>	Is able to identify the ethical problem related to the performance of public service, taking into account the values and interests protected by law in accordance with the standards of the rule of law	K_U010
<b>LO_4</b>	Accurately selects the methods and means of criminal proceedings	KW_21
<b>Social competence</b>		
<b>LO_5</b>	Complies with ethical principles and legal regulations in his professional, research and publishing activities	K_K07

<b>17. Curriculum content</b>			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1.Lectures	20	1. Classroomwork	10
2.On-line work		2. On-line work	
<b>Total number of lectures:</b>	<b>20</b>	<b>Total number of classes:</b>	<b>20</b>
<b>Total: 30</b>			

<b>18. Curriculum content</b>					
Semester	Lectures	Classes	Class topics	Number of teaching hours	Total
I	2	1	1. Human right – basic issues	3	30
	2	1	2. Human right in universal system	3	
	2	1	3. Regional systems of human rights	3	
	2	1	4. Observing human rights standards at the level of universal and regional system of human rights	3	
	2	1	5. Organisation of Security and Cooperation in Europe	3	
	2	1	6. Protection of human rights in the EU law	3	
	2	1	7. Protection of the entity in the Constitution of Poland	3	
	2	1	8. Legal aspects of preventing of discrimination	3	
	2	1	9. Activity of Police and the protection on human rights	3	
	2	1	10. NGO's and protection of human rights	3	

<b>19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements</b>	
<b>Method of</b>	Finale xam

<b>courseworkassessment</b>	
<b>Form of coursework assessment</b>	Written
<b>Basic assessment criteria and examination requirements</b>	The subject is carried out for one semester. The condition for passing the course is attendance at classes and a positive grade for the written test issued according to the scale of 2-5. The final exam is based on the content communicated and discussed during classes, it is intended to check whether the student has achieved all the intended learning outcomes and at what level. The condition for obtaining a positive evaluation is obtaining at least 60% of positive answers.

20. Teaching forms and methods	
1.	Interactive lecture
2.	Analysis of regulations
3.	Case study
4.	Group work
5.	Subject exercises

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
<b>A_1 FoE</b>	Grade from knowledgetests
<b>A_2 FoE</b>	Grade from oralanswers
<b>A_3 FoE</b>	Evaluation of the practical task (case study)
<b>A_4 FoE</b>	Groupwork
<b>A_5 FiE</b>	Final examination grade

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classworkincluding:</b>		1
— lectures	20	
— classes	10	
<b>Self-studyincluding:</b>		1
— preparation for classes	20	
— preparation for final assessment/examination	10	
<b>TOTAL</b>		2

23. List of reference books	
OBLIGATORY READING	
1.	Brzozowski, Krzywoń, Wiącek, Prawa człowieka, Warszawa 2018
2.	Bodnar A., Wykonywanie orzeczeń ETPC w Polsce. Wymiar instytucjonalny, Warszawa 2018
FURTHER READING	
1.	Selected cases of ETHR

24. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
LO_1	K_W03	P6S_WG P6S_WK	O-1, O-2, O-3	E1-E10 L1-L10	1,2,3	F1,F2,F3 P1
LO_2	KW21	P6S_WG P6S_WK	O-1, O-2, O-3	E1-E10 L1-L10	1,2,3	F1,F2,F3 P1
LO_3	K_U10	P6S_UW	O-1, O-2, O-3	E1-E10 L1-L10	1,2,3	F1,F2,F3 P1
LO_4	K_U12	P6S_UW	O-1, O-2, O-3	E1-E10 L1-L10	1,2,3	F1,F2,F3 P1

LO_5	K_K07	P6S_KK P6S_KR	O-1, O-2, O-3		1,2,3	F1,F2,F3 P1
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25. Teacher of the subject			
LA.	Teacher of the subject	Contact details	Form of teaching L – lecture, KNO- online learning, C – classes, FA/E – final assessment/examination
1.	Dr Małgorzata Andrzejczak-Świątek	m.andrzejczak@wspol.edu.pl	L,C,E

<b>Updated</b>	19.06.2023 r.
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Dr Małgorzata Andrzejczak-Świątek  
 .....  
 (rank or academic/job title, full name and signature of document drafter)

**DYREKTOR**  
 INSTYTUTU NAUK PRAWNYCH  
 Wydziału Bezpieczeństwa i Nauk Prawnych...  
 Wyższej Szkoły Regionalnej w Zielonej Górze  
 (date, stamp, signature of zytanie  
 Institute director / head of Department / head of the Foreign Languages Department)  
*mi. insp. dr Beata Bekulard*





# POLICE ACADEMY IN SZCZYTNO

Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Postępowanie mediacyjne		<b>2. Name of the subject in English:</b> Mediation proceedings	
<b>3. ECTS code:</b> 54	<b>4. ECTS points:</b> 1	<b>5. Education area:</b> Social sciences/Legal sciences	<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Institute of Legal Sciences			
<b>8. Field of study:</b> Criminology		<b>9. Degree:</b> 1 <sup>st</sup>	<b>10. Study profile:</b> Practical
<b>11. Group of subjects:</b> Specializing		<b>12. Status of the subject:</b> Obligatory	<b>13. Year of studies/semester:</b> 2023/2024/VI

14. Objectives		
O_1	Obtain knowledge of the concept, categories and principles of mediation, as well as the conduct of mediation proceedings	
O_2	Obtain knowledge and master skills in analysing the rights of participants in mediation	
O_3	Master the skills of performing procedural actions related to referring a case to mediation, as well as selected actions undertaken in the course of mediation proceedings	
15. Preliminary requirements in terms of knowledge, skills and other competence		
1. Criminal law		
2. Procedural criminal law		
16. Learning outcomes		
Knowledge		
LO_1	Knows and understands basic concepts in social sciences, in particular in the discipline of legal sciences applied to criminology.	K_W01
LO_2	Be able to identify the causes of victimisation, the consequences of primary and secondary victimisation and the rights of victims.	K_W15
Skills		
LO_3	Selects solutions according to specific legal and social problems and proposes solutions accordingly.	K_U09
LO_4	Appropriately selects methods and means of criminal proceedings.	K_U12
Social competence		
LO_5	Knows the scope of his/her knowledge and skills and being aware of problems resulting from the dynamics of social transformations related to crime and security, is ready for continuous education and professional development.	K_K01
LO_6	Acts effectively both as a leader and as a member of a team, also in unusual, crisis conditions, under pressure and under stress.	K_K03

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Lectures	5	1. Classroom work	10
2. On-line work	0	2. On-line work	0
<b>Total number of lectures:</b>	<b>5</b>	<b>Total number of classes:</b>	<b>10</b>
<b>Total: 15</b>			

18. Curriculum content					
Semester	Lectures	Classes	Class topics	Number of teaching hours	Total
6	1	2	1. Introduction to mediation	3	15
	2	2	2. Participants in criminal mediation proceedings	4	
	2	6	3. Conduct of mediation proceedings	8	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
<b>Method of coursework assessment</b>	Final exam
<b>Form of coursework assessment</b>	Written
<b>Basic assessment criteria and</b>	Written examination - test with open or closed questions- with at least 60% of positive answers for a satisfactory mark. The condition to take the exam is obtaining credit from classes on the basis of

<b>examination requirements</b>	positive current grades. Attendance at classes is obligatory - one absence is possible without the necessity of getting credit. A larger number of absences requires a credit.
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20. Teaching forms and methods	
1.	Interactive lecture
2.	Simulation and performance
3.	Case study
4.	Group work
5.	Subject exercises

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
<b>A_1 FoE</b>	Grade from knowledge tests
<b>A_2 FoE</b>	Grade from oral answers
<b>A_3 FoE</b>	Evaluation of the practical task (case study)
<b>A_4 FoE</b>	Group work
<b>A_5 FiE</b>	Final examination grade

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>	<b>18</b>	<b>0,6</b>
— lectures	5	
— classes	10	
— teacher consultation + examination	3	
<b>Self-study including:</b>	<b>12</b>	<b>0,4</b>
— preparation for classes	8	
— preparation for final assessment/examination	4	
<b>TOTAL</b>	<b>30</b>	<b>1</b>

23. List of reference books	
OBLIGATORY READING	
1.	Ustawa z dnia 6 czerwca 1997 r. Kodeks postępowania karnego (t.j. Dz.U. 2022 r. poz. 1375, ze zm.) – Code of criminal proceedings
2.	Rozporządzenie Ministra Sprawiedliwości z dnia 7 maja 2015 r. w sprawie postępowania mediacyjnego w sprawach karnych (Dz. U. 2015 poz. 716) - Regulation of the Minister of Justice of 7 May 2015 on mediation proceedings in criminal cases
FURTHER READING	
1.	A. Choromańska, Mediacja w dochodzeniach policyjnych. Perspektywa teoretyczna i praktyczna, Szczytno 2019

24. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
<b>LO_1</b>	K_W01	P6S_WG	O_1-O_3	L1, C1	1-5	A2
<b>LO_2</b>	K_W15	P6S_WG	O_1-O_3	L1, C1	1-5	A1-A4
<b>LO_3</b>	K_U09	P6S_UK, P6S_UO	O_1-O_3	L2-L3, C2-C3	2-5	A2-A4
<b>LO_4</b>	K_U12	P6S_UW	O_1-O_3	L2-L3, C2-C3	2-5	A2-A4
<b>LO_5</b>	K_K01	P7S_KK, P7S_KO	O_1-O_3	L1-L3, C1-C3	1-5	A3
<b>LO_6</b>	K_K03	P7S_KO	O_1-O_3	L3, C3	2-5	A4

25. Teacher of the subject			
LA.	Teacher of the subject	Contact details	Form of teaching L – lecture, KNO- online learning, C – classes, FA/E – final assessment/examination
1.	mgr Dorota Niewiarowska	d.niewiarowska@wspol.edu.pl	L,C,E

26. Other useful information about the subject	
Updated	19.06.2023 r.

podkom. Dorota Niewiarowska  
 .....  
 (rank or academic/job title, full name and signature of document drafter)

DYREKTOR  
 INSTYTUTU NAUK PRAWNYCH  
 Wydziału Bezpieczeństwa i Nauk Prawnych  
 Wyższej Szkoły Policji w Szczytnie  
 .....  
 (date, stamp, signature of Institute director / head of Department / head of the Foreign Languages Department)







# POLICE ACADEMY IN SZCZYTNO

Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Uprawnienia i możliwości działania osoby pokrzywdzonej przestępstwem		<b>2. Name of the subject in English:</b> Rights and possibilities of action for a person injured by a criminal offence	
<b>3. ECTS code:</b> 55	<b>4. ECTS points:</b> 1	<b>5. Education area:</b> Social sciences/Legal sciences	<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Institute of Legal Sciences			
<b>8. Field of study:</b> Criminology		<b>9. Degree:</b> 1 <sup>st</sup>	<b>10. Study profile:</b> Practical
<b>11. Group of subjects:</b> Specializing		<b>12. Status of the subject:</b> Obligatory	<b>13. Year of studies/semester:</b> 2023/2024/VI

14. Objectives			
<b>O_1</b>	Gain knowledge of the legal situation of a victim of crime		
<b>O_2</b>	Acquires knowledge and skills in the application of procedural provisions relating to the victim		
<b>O_3</b>	Will master the skills of carrying out certain procedural actions, including making procedural decisions in relation to persons victimised by crime		
15. Preliminary requirements in terms of knowledge, skills and other competence			
1. Criminal law			
2. Procedural criminal law			
16. Learning outcomes			
Knowledge			
<b>LO_1</b>	Knows and understands basic concepts in social sciences, in particular in the discipline of legal sciences applied to criminology.		K_W01
<b>LO_2</b>	Be able to identify the causes of victimisation, the consequences of primary and secondary victimisation and the rights of victims.		K_W15
Skills			
<b>LO_3</b>	Selects solutions according to specific legal and social problems and proposes solutions accordingly.		K_U09
<b>LO_4</b>	Appropriately selects methods and means of criminal proceedings.		K_U12
Social competence			
<b>LO_5</b>	Knows the scope of his/her knowledge and skills and being aware of problems resulting from the dynamics of social transformations related to crime and security, is ready for continuous education and professional development.		K_K01
<b>LO_6</b>	Acts effectively both as a leader and as a member of a team, also in unusual, crisis conditions, under pressure and under stress.		K_K03

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Lectures	5	1. Classroom work	10
2. On-line work	0	2. On-line work	0
<b>Total number of lectures:</b>	<b>5</b>	<b>Total number of classes:</b>	<b>10</b>
<b>Total: 15</b>			

18. Curriculum content					
Semester	Lectures	Classes	Class topics	Number of teaching hours	Total
6	1	2	1. Preliminary issues	3	15
	2	4	2. Victim in pre-trial proceedings	6	
	2	4	3. Situation of the victim in judicial proceedings	6	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
<b>Method of coursework assessment</b>	Final exam
<b>Form of coursework assessment</b>	Written

<b>Basic assessment criteria and examination requirements</b>	Written examination - test with open or closed questions- with at least 60% of positive answers for a satisfactory mark. The condition to take the exam is obtaining credit from classes on the basis of positive current grades. Attendance at classes is obligatory - one absence is possible without the necessity of getting credit. A larger number of absences requires a credit.
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20. Teaching forms and methods	
1.	Interactive lecture
2.	Simulation and performance
3.	Case study
4.	Group work
5.	Subject exercises

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
<b>A_1 FoE</b>	Grade from knowledge tests
<b>A_2 FoE</b>	Grade from oral answers
<b>A_3 FoE</b>	Evaluation of the practical task (case study)
<b>A_4 FoE</b>	Group work
<b>A_5 FiE</b>	Final examination grade

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>	<b>18</b>	<b>0,6</b>
— lectures	5	
— classes	10	
— teacher consultation + examination	3	
<b>Self-study including:</b>	<b>12</b>	<b>0,4</b>
— preparation for classes	8	
— preparation for final assessment/examination	4	
<b>TOTAL</b>	<b>30</b>	<b>1</b>

23. List of reference books	
OBLIGATORY READING	
1.	Ustawa z dnia 6 czerwca 1997 r. Kodeks postępowania karnego (t.j. Dz.U. 2022 r. poz. 1375, ze zm.) – Code of criminal proceedings
FURTHER READING	
1.	J. Skorupka (red.) Kodeks postępowania karnego: komentarz, Warszawa 2021

24. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
<b>LO_1</b>	K_W01	P6S_WG	O_1–O_3	L1, C1	1-5	A2
<b>LO_2</b>	K_W15	P6S_WG	O_1–O_3	L1, C1	1-5	A1-A4
<b>LO_3</b>	K_U09	P6S_UK, P6S_UO	O_1–O_3	L2-L3, C2-C3	2-5	A2-A4
<b>LO_4</b>	K_U12	P6S_UW	O_1–O_3	L2-L3, C2-C3	2-5	A2-A4
<b>LO_5</b>	K_K01	P7S_KK, P7S_KO	O_1–O_3	L1-L3, C1-C3	1-5	A3
<b>LO_6</b>	K_K03	P7S_KO	O_1–O_3	L3, C3	2-5	A4

25. Teacher of the subject			
LA.	Teacher of the subject	Contact details	Form of teaching L – lecture, KNO- online learning, C – classes, FA/E – final assessment/examination
1.	mgr Dorota Niewiarowska	d.niewiarowska@wspol.edu.pl	L,C,E

26. Other useful information about the subject	
Updated	19.06.2023 r.

podkom. Dorota Niewiarowska  
 .....  
 (rank or academic/job title, full name and signature of document drafter)

**DYREKTOR**  
**INSTYTUTU NAUK PRAWNYCH**  
 Wydziału Bezpieczeństwa i Nauk Prawnych  
 Wyższej Szkoły Policji w Szczytnie .....  
 (date, stamp, signature of  
 Institute director / head of Department / head of the Foreign Languages Department)





# POLICE ACADEMY IN SZCZYTNO

## Faculty of Security and Legal Science

### Syllabus

Name of the subject in Polish: Kształtowanie bezpiecznych przestrzeni			2. Name of the subject in English: Design of public space		
3. Code: 17	4. ECTS points: 3	5. Education area: Social sciences	6. Education area: Internal security	7. Language of instruction: English	
8. Name of the unit offering the subject (Institute, Department): Faculty of Security and Legal Sciences					
9. Field of study: Internal security			10. Degree: Bachelor degree	11. Mode: Academic	12. Specialization: General
13. Group of subjects: Major		14. Status of the subject: Obligatory	15. Year of studies/semester: 2023/2024/2		
16. Objectives					
C_1	Transfer of knowledge about the basic concepts of environmental criminology and the theory of social control.				
C_2	To get acquainted with the assumptions of the theory and methods of space defence design				
C_3	Education in the ability to apply knowledge acquired in the process of solving security problems of local communities.				
C_4	Developing skills of cooperation and team work.				
17 Preliminary requirements in terms of knowledge, skills and other competence					
1.	There are no prerequisites.				
18. Learning outcomes					Reference code
Knowledge					
EU_1	It explains the importance of social control for the protection of public order and safety of citizens.				K_W01
EU_2	Interprets the rules for applying the concept of defence				K_W02
EU_3	Explains the relationship between structures and institutions responsible for security on a national scale				K_W09
EU_4	Identifies basic techniques and tools, including data acquisition techniques, to conduct security research				K_W16
Skills					
EU_5	Prepares and conducts audits of public space and develops recommendations for improving safety of the assessed space.				K_U02
EU_6	Analyses social phenomena in the context of contemporary threats to state security				K_U03
Social competence					
EU_7	Work together as a team preparing the project for improving the safety and public order.				K_K02

19. Curriculum content					
Lp.	Subject	Theses	Form of teaching:		
			Classes		





# POLICE ACADEMY IN SZCZYTNO

## Faculty of Security and Legal Science

### Syllabus

20. Curriculum content for each semester				
Semester	Lectures	Number of teaching hours	Exercises	Total
2	1-5	16	24	40

21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Requirements for presence - the form of absence compensation is determined individually with the teacher.
Form of coursework assessment	Written
Basic assessment criteria and examination requirements	<p>A positive evaluation of the written test - positive grade (3 on a scale of 2-5) – 60% of correct answers to the questions included in the test.</p> <p>Implementation of the project in accordance with the objectives of the exercise - positive grade (3 on a scale of 2-5) requires:</p> <ol style="list-style-type: none"> <li>1. the conditions required in the form of:               <ol style="list-style-type: none"> <li>1. completeness of the project,</li> <li>2. the complementarity of the project (logical design),</li> </ol> </li> <li>2. sufficient conditions:               <ul style="list-style-type: none"> <li>▪ substantive correctness - 40% of the total evaluation,</li> <li>▪ application of theoretical knowledge - 30% of the total evaluation,</li> <li>▪ innovation (originality) - 20% of the total evaluation,</li> <li>▪ aesthetic values - 10% of the total evaluation.</li> </ul> </li> </ol> <p>A passing grade (3 on a scale of 2-5) is obtained for the project which meets the necessary conditions and 50% of sufficient conditions.</p> <p>Credit with grade - the final grade is the arithmetic mean (positive: 3 on a scale of 2-5) with a written test and evaluation of the project.</p>

22. Teaching forms and methods	
1.	Lecture
2.	Activity during the classis
3.	Individual and group work with the implementation of tasks related to individual tasks in consultations

23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
F_1	Attendance
F_2	Activity during the classes
F_3	Group work with the implementation of tasks related to individual tasks in consultations

24. Student's workload		
Form of activity	Average number of teaching hours for a given form of activity	Number of ECTS points ECTS
Classwork including:	40	1,6
- lecture	16	
classes	24	
Self-study including	35	1,4
- preparation for classis	20	
Preparation for final assesment	15	
total	75	3



## POLICE ACADEMY IN SZCZYTNO

### Faculty of Security and Legal Science

#### Syllabus

25. List of reference books	
OBLIGATORY READING	
1.	R. Głowacki, K. Łojek, E. Ostrowska, A. Tyburska, A. Urban, CPTED AS AN ELEMENT OF LOCAL SAFETY, Szczytno 2010.
FURTHER READING	
1.	O. Newman, Defensible Space, Crime Prevention Through Urban Design, New York, 1972.
2.	J. Jacobs, The Death and Life of Great American Cities, Random House Inc, 1992.
3.	P. van Soomeren, Crime prevention solutions for Europe: designing out crime, Szczecin 2000.

26. Convergence chart of learning outcomes						
Learning outcome	Reference cod for		objectives	Curriculum contain	Teaching forms and methods	Method of assessment
	Field-specific learning outcome	Specific learning outcomes				
EK-1	K_W01, K_W02, K_W03, K_W04	P6U_W	C1, C2, C3	L1, WL, L3, L4, L5	1,2,3	F1, F2, F3
EK-2	K_W01, K_W02, K_W03, K_W04	P6U_W	C1, C2, C3	L1, WL, L3, L4, L5	1,2,3	F1, F2, F3
EK-3	K_W01, K_W02, K_W03, K_W04	P6U_W	C1, C2, C3	L1, WL, L3, L4, L5	1,2,3	F1, F2, F3
EK-4	K_W01, K_W02, K_W03, K_W04	P6U_W	C1, C2, C3	L1, WL, L3, L4, L5	1, 2, 3	F1, F2, F3
EK-5	K_W01, K_W02, K_W03, K_W04, K_U02, K_U03, K_K02	P6U_U	C1, C2, C3, C4	L1-L5, C 1-5	1, 2, 3	F1, F2, F3,
EK-6	K_W01, K_W02, K_W03, K_W04, K_U02, K_U03, K_K02	P6U_U	C1, C2, C3, C4	L1-L5, C 1-5	1, 2, 3	F1, F2, F3.
EK-7	K_K02	P6U_K	C1, C2, C3, C4	L1-L5, C 1-5	1, 2, 3, 4	F1, F2, F3.

26. Teacher of the subject				
Lp.	Teacher of the subject	Contact details	Duty hours (consultations)	Form of teaching L – lecture, C – classes, FA/E – final
1.	Prof. Andrzej Urban	<a href="mailto:a.urban@wspol.edu.pl">a.urban@wspol.edu.pl</a> phone: + 48 600371078	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday of the month 15.00-16.00	L, C, F





# POLICE ACADEMY IN SZCZYTNO

Faculty of Security and Legal Science

## Syllabus

Updated	28.06.2023
<p><i>Andrzej Urban</i> (rank or academic/job title, full name and signature of document drafter)</p>	<p>..... (date, stamp, signature of Institute director / head of Department / head of the Foreign Languages Department)</p>





	thrusts and blocks. Kicks.	Ex.4.2. Front and circle kicks Ex.4.3. Defence against punching using evade moves and by using hands. Ex.4.4. Defence against punching using evade moves, trunk and legs. Improvement of known techniques.																			
5.	Ex 5 – Defence against grip, ploy. Sensitive parts of human body.	Ex.5.1. Defence against: the grip by the neck, the shank of the trunk in the back, the grip hands, ploy for clothers. Ex.5.2. Punches to vital points. Improvement of known techniques.			12					12			8								8
6.	Ex 6 – Lever and strangling.	Ex.6.1. Lever on straight arm. Improvement of known techniques.			4					4			2								2
7.	Ex 7 – Defence against various instruments and accidental objects	Ex.7.1. Defence against front attack. Ex.7.2. Defence against different directions. Improvement of known techniques.			6					6			4								4
8.	Ex 8 – Defence against pistols.	Ex. 8.1. Devensive situations.			2					2			2								2
<b>In total:</b>					<b>50</b>					<b>50</b>			<b>30</b>								<b>30</b>

18. Hours of teacher content - steady									
Semestr	Lecture	Lecture – online	Hours	Exercises	Exercises – online	Laboratory	Workshops	Hours	In total
III	-	-	-	50	-	-	-	50	50

19. Hours of teacher content - unsteady									
Semestr	Lecture	Lecture - online	Hours	Exercise	Exercise - online	Laboratory	Workshops	Hours	In total
III	-	-	-	30	-	-	-	30	30

20. Rules of verification of teaching results and basic criteria for assessment and exam requirements.	
<b>Way of assessment</b>	Credit with a grade
<b>Form of assessment</b>	Practical (for students with sick leave, theory – oral answer).
<b>Basic criteria of assessment and exam requirements</b>	<p>The grade scale for the subject is 2 to 5.</p> <p>Requirement of passing a semester is getting positive marks from all forms of checking student's knowledge (EU_1, EU_2, EU_3, EU_4, EU_5) and participation in practical classes. Student is obligated to justify the absences and catch up with the process of learning by consulting it with the teacher or by passing the test in another date. In case of inability to take part in self-defense classes, proven by the doctor, student can pass it in theoretical form, by answering the questions verbally (to answer verbally an approval from the supervisor of self-defense organizational unit department must be granted). To pass, a minimum of 70% correct answers must be given.</p> <p>Requirement of passing a semester is getting a positive mark, that verifies the effects of studying (EU_1, EU_2, EU_3, EU_4, EU_5) and participation in practical classes. Student is obligated to justify the absences and catch up with the process of learning by consulting it with teacher or by passing the test in another date. Final exam is carried out in practical form.</p>

21. Form and didactic methods	
1.	Lectures
2.	Practical exercises
3.	Task oriented form
4.	Repetition method

5.	Description
6.	Show

#### 22. Way of assessment (F – forming, S – summative)

F_1	Practical exercises
F_2	Friendly assessment
F_3	Self - esteem
F_4	Oral answer
P_1	Written test

#### 23. Student's workload

Form of activity	Average number of hours for realized activities		Graded numbers of ECTS points	
	Mode		Mode	
	steady	unsteady	steady	unsteady
<b>Contact hours with a teacher, including:</b>	50	30	2	1,2
- participation in lectures	-	-		
- participation in on – line lectures	-	-		
- participation in exercises	50	30		
- participation in on – line exercises	-	-		
- participations in workshops	-	-		
<b>Individual work, including:</b>	50	70	2	2,8
- preparation to exercises/workshops/on – line lessons	20	30		
- preparation for a credit/an exam	30	40		
- other	-	-		
<b>Totally</b>	<b>100</b>	<b>100</b>	<b>4</b>	<b>4</b>

#### 24. List of literature

##### Compulsory

1.	Dobrzyjałowski. J. (1994): Samoobrona i techniki interwencyjne, Legionowo.
2.	Dobrzyjałowski. J. (2001): Mała encyklopedia samoobrony, Legionowo.
3.	Kondratowicz K. (1991): Ju-Jitsu - sztuka walki obronnej, Warszawa.
4.	D. Kahn: Krav Maga: An essential Guide to Renowned Method – for Fitness and Self-Defense (2004).
5.	A. Cohen: Krav Maga Personal Protection , Gazelle Distribution Trade

##### Supplementary

1.	Kaczmarek A., Kuświk. M, Zasiadły S., Zimoch. Z. (1998): Samoobrona, Kalisz
2.	Skut. B. (1992): Samoobrona, Warszawa.
3.	Kowalski S.(2009); Elementarz kobiety bezpiecznej: Poznaj siłę słabszej płci, Gliwice
4.	Wieczorek. K. (1994): Kick-boxing, Siemiatycze.
5.	Staniszewski. T. (1999): Sporty walki, Warszawa.
6.	Pawluk J. (1988): Judo sportowe, Warszawa.
7.	Dougherty M.(2010): Sztuki samoobrony na podstawie technik walki wręcz stosowanych przez żołnierzy elitarnych jednostek specjalnych. Wydawnictwo MAK. Wrocław
8.	R. Murat: Karate for beginners and advaced, Publisher (2003).

#### 25. Table of learning outcomes

Effect of teaching	Directional effect	Area effect	Objectives of the subject	Teaching content	Forms and didactic methods	Ways of verification
EU_1 EU_2 EU_3	K_U02 K_U09 K_U13	P6U_W P6S_WG	C1, C2, C4,	Ex1-Ex8	1-6	F1, P1 Sick people F4
EU_4 EU_5	K_K04 K_K05	P6U_K P6U_KO	C3	Ex1-Ex8	1-6	F1, F2, F3, P1 Sick people F4

#### 26. Teacher responsible for the test

No	Teacher	Contact data	Consultation	Kind of classes L – lecture EX – exercises C/E - credit/exam
1.	mgr Jacek Szewczak	j.szewczak@wspol.edu.pl	Wednesday 17.30-18.30	Ex, C
2.	dr Krzysztof Gackowski	k.gackowski@wspol.edu.pl	Tuesday 16.00-17.00	Ex, C

3.	mgr Marcin Bogdański	m.bogdanski@wspol.edu.pl	Tuesday 16.00-17.00	Ex, C
4.	mgr Mariusz Pracz	m.pracz@wspol.edu.pl	Monday 16.00-17.00	Ex, C
5.	mgr Adam Artych	a.artych @wspol.edu.pl	Tuesday 16.00-17.00	Ex, C

<b>Date of revision</b>	12..06.2023
-------------------------	-------------

<b>mgr Marcin Bogdański</b> <b>dr Krzysztof Gackowski</b> <b>(rank or academic/professional title, name and surname)</b>	..... <b>(date, stamp, signature Director of Institute/ Manager of Department)</b>
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# POLICE ACADEMY IN SZCZYTNO

## Erasmus + Syllabus

1. Name of the subject in Polish: <b>ZORGANIZOWANA PRZESTĘPCZOŚĆ KRYMINALNA</b>			2. Name of the subject in English: <b>ORGANIZED CRIME</b>	
3. ECTS code: 47	4. ECTS points: 6	5. Educational profile: <b>GENERAL ACADEMIC</b>	6. Education area: <b>SOCIAL SCIENCES</b>	7. Language of instruction: <b>ENGLISH</b>
8. Name of the unit offering the subject (Institute, Department): <b>INSTITUTE OF CRIMINAL SERVICE</b>				
9. Field of study: <b>INTERNAL SECURITY</b>		10. Degree: <b>BACHELOR</b>	12. Specialisation: -----	
13. Group of subjects: <b>DIRECTIONAL</b>		14. Status of the subject: <b>MANDATORY</b>		15. Year of studies/semester: <b>III/6</b>

16. Objectives	
1. To provide basic concepts related to combating organized crime.	
2. Identify mechanisms for combating organized crime.	
3. Discuss opportunities to reduce and prevent organized crime.	

17. Preliminary requirements in terms of knowledge, skills and other competence	
1. Criminal law – students should know elementary terminology used in criminal law and understand sources of law	
2. Administrative law- students should know elementary terminology used in administrative law and understand sources of law	
3. Criminology – students should have an elementary knowledge of offences conducted by organized crime groups.	

18. Learning outcomes			
<i>A holder of .....degree.</i>			
Knowledge		*CW	**SS
EU_1	Students understand and can define definitions used in law regulations connected to offences conducted by organized crime groups	CW	SS
EU_2	Students know organizations, institutions and entities participated in preventive measures and combating organized crime	CW	SS
Skills			
EU_3	Students identify signs of organized crime	CW	SS
EU_4	Students identify symptoms of offences conducted by organized crime groups	CW	SS
Social competence			
EU_5	Students comply with the rules of law according to combat organized crime	CW	SS
EU_6	Students create preventive solutions in the area of combating crime	CW	SS

\*CW – Classwork  
\*\*SS – Self-study

19. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. The concept of organized crime.	4	1. Characteristics of contemporary offenders	2
2. The structure, dynamics, and geography of organized crime. Current trends within organized crime	4	2. Current trends within organized crime	2
2. Selected areas of activity of organized crime groups.	6	3.1 Vehicle crime. 3.2 Trafficking in human beings. 3.3 Extortion and kidnapping of persons for ransom. 3.4 Money forgery.	10





		3.5 Drug related crime.	
3.The role of the police and law enforcement agencies in combating and preventing organized crime.	2	1. Police organizational structures obliged to fight organized crime. 2. System of fighting organized crime.	4
4.Methods of operative work specific to combating organized crime and the principles of their application	4	4.1. Wiretapping. 4.2. Controlled purchase and controlled giving of a material benefit. 4.3. Secretly supervised shipment. 4.4. The " incognito witness ". 5.5. The Crown Witness Act.	8
5.Open source intelligence (OSINT) in the fight against organized crime	4	5.1. The concept of OSINT. 5.2. Objectives of conducting and possibilities of using OSINT. 5.3. Tools of conducting OSINT.	4
6.International cooperation in the fight against organized crime	2	6.1. Cooperation of institutions of a police nature towards combating and preventing organized crime. 6.2. Cooperation with non-police institutions in combating criminal, economic and organized crime.	4
<b>Total number of lectures:</b>	<b>26</b>	<b>Total number of classes:</b>	<b>34</b>
<b>Total: 60</b>			

20. Curriculum content for each semester					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
III	6	26	17	34	60

21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	EXAM
Form of coursework assessment	WRITTEN
Basic assessment criteria and examination requirements	To take an exam students are obligated to participate in all classes and have positive test grades.

22. Teaching forms and methods	
1.	Classes
2.	Discussion
3.	Work in groups
4.	Consultations

23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
F1.	written test
F2.	active participation in classes

24. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		<b>3</b>
— lectures	26	
— classes	34	
— teacher consultation + examination	15	
<b>Self-study including:</b>		<b>3</b>



— preparation for classes	65	
— preparation for final assessment/examination	10	
<b>TOTAL</b>	<b>150</b>	<b>6</b>

**25. List of reference books**  
**OBLIGATORY READING**

1.	<b>Organised crime</b> / Alan Wright.
2.	<b>Organised crime in Europe : concepts, patterns, and control policies in the European Union and beyond</b> / ed. by Cyrille Fijnaut and Letizia Paoli.
3.	<b>Measuring organised crime in Europe : a feasibility study of a risk-based methodology across the European Union</b> / Tom Vander Beken [et al.].
4.	<b>Transnational organized crime</b> / Frank G. Madsen.

**FURTHER READING**

1.	<b>The impact of drugs trafficking, corruption and organized crime : how to strengthen regional cooperation around the Baltic Sea</b> / Robert Nilsson, Walter Kegö.
2.	<b>The Oxford handbook of white-collar crime</b> / ed. by Shanna R. Van Slyke, Michael L. Benson and Francis T. Cullen
3.	<b>Internationally organized crime : the escalation of crime within the global economy</b> / Walter Kegö.

**26. Convergence chart for learning outcomes**

Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
EU_1	K_W01,K_W02,K_W06,K_W08	P6U_W P6S_WG	C1-C3	L.1-L.6,C.1-C.6	1,2,3,4	FoE,FiE
EU_2	K_W10,K_W14,K_W16	P6U_U P6S_WG	C1-C3	L.1-L.6,C.1-C.6	1,2,3,4	FoE,FiE
EU_3	K_W01,K_W02,K_W03,K_W06	P6U_W P6S_UW	C1-C3	L.1-L.6,C.1-C.6	1,2,3,4	FoE,FiE
EU_4	K_W01,K_W02,K_W03,K_W08	P6U_W P6S_UW	C1-C3	L.1-L.6,C.1-C.6	1,2,3,4	FoE,FiE
EU_5	K_W01,K_W02,K_W03,K_W04 K_W05,K_W07	P6U_K	C1-C3	L.1-L.6,C.1-C.6	1,2,3,4	FoE,FiE
EU_6	K_W01,K_W02,K_W03,K_W04 K_W05,K_W07	P6U_K	C1-C3	L.1-L.6,C.1-C.6	1,2,3,4	FoE,FiE

**27. Teacher of the subject**

LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	Błażej Jewartowski	b.jewartowski@wspol.edu.pl	L,C, FA/E
2.	Wojciech Warczak	w.warczak@wspol.edu.pl	L,C, FA/E
3.	Michał Podbielski	m.podbielski@wspol.edu.pl	L,C, FA/E

**28. Other useful information about the subject**

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Updated 19.06.2023

Lt. Błażej Jewartowski

.....  
(rank or academic/job title, full name and signature of document drafter)

p.o. **DYREKTOR**  
INSTYTUTU SŁUŻBY KRYMINALNEJ  
WYDZIAŁU BEZPIECZEŃSTWA I PRAWNYCH  
WYŻSZEJ SZKOŁY POLICJI W SZCZECINIE

ml. insp. dr inż. Michał Bukowski 21.06.2023

.....  
(date, stamp, signature of Institute director / head of Department / head of the Foreign Languages Department)





POLICE ACADEMY IN SZCZYTNO

Erasmus +  
Syllabus

1. Name of the subject in Polish: <b>ZWALCZANIE PRZESTĘPCZOŚCI KRYMINALNEJ</b>			2. Name of the subject in English: <b>COMBATING CRIMINAL OFFENCES</b>		
3. ECTS code:	4. ECTS points: 3	5. Educational profile: <b>GENERAL ACADEMIC</b>	6. Education area: <b>INTERNAL SECURITY</b>	7. Language of instruction: <b>ENGLISH</b>	
8. Name of the unit offering the subject (Institute, Department): <b>INSTITUTE OF CRIMINAL SERVICE, CRIME RESEARCH DEPARTMENT</b>					
9. Field of study: <b>INTERNAL SECURITY</b>		10. Degree: <b>BACHELOR</b>	12. Specialization: -----		
13. Group of subjects: <b>DIRECTIONAL</b>		14. Status of the subject: <b>OBLIGATORY</b>		15. Year of studies/semester: <b>2022/2023</b>	

**16. Objectives**

- To provide knowledge for recognition of symptoms of criminal offences
- To provide knowledge for recent trends in criminal offences
- To develop skills for characterizing of chosen criminal offences

**17. Preliminary requirements in terms of knowledge, skills and other competence**

1. Criminal law – students should know elementary terminology used in criminal law and understand sources of law
2. Administrative law- students should know elementary terminology used in administrative law and understand sources of law
3. Criminology – students should have an elementary knowledge of criminal offences

**18. Learning outcomes**

*A holder of .....degree.*

Knowledge		*CW	**SS
EU_1	Students understand and can define definitions used in law regulations connected to criminal offences	CW	SS
EU_2	Students know organizations, institutions and entities participated in preventive measures and combating various types of criminal offences	CW	SS
Skills			
EU_3	Students identify signs of criminal offences	CW	SS
EU_4	Students identify symptoms of criminal offences	CW	SS
Social competence			
EU_5	Students comply with the rules of law according to combat the criminal offences	CW	SS
EU_6	Students create preventive solutions in the area of combating crime	CW	SS

\*CW – Classwork

\*\*SS – Self-study

**19. Curriculum content**

Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
		1.	
Total number of lectures: 10	24	Total number of classes: 10	16
Total: 40			

**20. Curriculum content for each semester**

Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
III	10	24	10	16	40



<b>21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements</b>	
<b>Method of coursework assessment</b>	<b>EXAM</b>
<b>Form of coursework assessment</b>	<b>WRITTEN</b>
<b>Basic assessment criteria and examination requirements</b>	<b>To take an exam students are obligated to participate in all classes and have positive test grades.</b>

<b>22. Teaching forms and methods</b>	
<b>1.</b>	<b>Classes, Discussion, Work in groups, Consultations</b>

<b>23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)</b>	
<b>F1.</b>	

<b>24. Student's workload</b>		
<b>FORM OF ACTIVITY</b>	<b>AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY</b>	<b>NUMBER OF ECTS POINTS AWARDED</b>
<b>Classwork including:</b>		<b>2</b>
— lectures	24	
— classes	16	
— teacher consultation + examination	4	
<b>Self-study including:</b>		<b>1</b>
— preparation for classes	30	
— preparation for final assessment/examination	6	
<b>TOTAL</b>	<b>80</b>	<b>3</b>

<b>25. List of reference books</b>	
<b>OBLIGATORY READING</b>	
<b>1.</b>	
<b>FURTHER READING</b>	
<b>1.</b>	

<b>26. Convergence chart for learning outcomes</b>						
<b>Learning outcome</b>	<b>Reference code for</b>		<b>Objectives</b>	<b>Curriculum content</b>	<b>Teaching forms and methods</b>	<b>Methods of assessment</b>
	<b>field-specific learning outcomes</b>	<b>specific learning outcomes</b>				
EU_1	K_W01,K_W02,K_W06,K_W08	P6U_W P6S_WG	C1-C3	L.1-L.3,C.1-C.3	1,2,3,4	F1,F2,P1
EU_2	K_W10,K_W14,K_W16	P6U_U P6S_WG	C1-C3	L.1-L.3,C.1-C.3	1,2,3,4	F1,F2,P1
EU_3	K_W01,K_W02,K_W03,K_W06	P6U_W P6S_UW	C1-C3	L.1-L.3,C.1-C.3	1,2,3,4	F1,F2,P1
EU_4	K_W01,K_W02,K_W03,K_W08	P6U_W P6S_UW	C1-C3	L.1-L.3,C.1-C.3	1,2,3,4	F1,F2,P1
EU_5	K_W01,K_W02,K_W03,K_W04 K_W05,K_W07	P6U_K	C1-C3	L.1-L.3,C.1-C.3	1,2,3,4	F1,F2,P1
EU_6	K_W01,K_W02,K_W03,K_W04 K_W05,K_W07	P6U_K	C1-C3	L.1-L.3,C.1-C.3	1,2,3,4	F1,F2,P1






27. Teacher of the subject			
LP.	Teacher responsible for subject:	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	Maciej Sostek	m.sostek@wspol.edu.pl	FE

28. Other useful information about the subject	
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Updated 01.06.2023	
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 podpis. Maciej Sostek  
 .....  
 (rank or academic/job title, full name and signature of  
 document drafter)

  
 p.o. **DYREKTOR**  
 INSTYTUTU SŁUŻBY KRYMINALNEJ I  
 WYDZIAŁU BEZPIECZEŃSTWA I NAUK PRAWNICZ  
 WYŻSZEJ SZKOŁY POLICJI W SZCZECINIE  
  
 .....  
*ml. insp. d. inż. Michał Bukowski* 21.06.2023  
 (date, stamp, signature of  
 Institute director / head of Department / head of the Foreign Languages Department)





## POLICE ACADEMY IN SZCZYTNO

Erasmus +  
Syllabus

1. Name of the subject in Polish: Taktyka i technika kryminalistyczna			2. Name of the subject in English: Forensic and criminal investigation	
3. ECTS code: 55	4. ECTS points: 4	5. Educational profile: GENERAL ACADEMIC	6. Education area: INTERNAL SECURITY	7. Language of instruction: ENGLISH
8. Name of the unit offering the subject (Institute, Department): INSTITUTE OF CRIMINAL SERVICE				
9. Field of study: CRIMINOLOGY		10. Degree: BACHELOR	12. Specialisation: -----	
13. Group of subjects: DIRECTIONAL		14. Status of the subject: OBLIGATORY		15. Year of studies/semester: 2023/2024

16. Objectives
<p>To provide the concept and area of forensics</p> <p>To acquire knowledge and skills related to the methodology of disclosure, collecting and exploiting selected forensic traces</p> <p>To develop the ability to conclude and manage research based on forensic traces</p> <p>To develop procedures at the crime scene</p>

17. Preliminary requirements in terms of knowledge, skills and other competence
<ol style="list-style-type: none"> <li>1. Criminal procedures – students should know elementary terminology used in criminal procedures</li> <li>2. Criminal law- students should know elementary terminology used in criminal law and understand sources of law</li> </ol>

18. Learning outcomes				
<i>A holder of .....degree.</i>				
Knowledge			*CW	**SS
EU_1	Students explain the meaning of basic concepts in forensics and indicate their place in the implementation of procedural and trial-forensic activities.		CW	SS
EU_2	Students explain the essence of trial and forensic evidence activities.		CW	SS
EU_3	Students identify the threat and scale of criminal offenses (symptoms of criminal offenses, characteristics of the perpetrators of criminal offences), characterizes the types of criminal offenses, the methods of operation of the perpetrators and the mechanism of criminal crime.		CW	SS
Skills				
EU_4	Students can present the procedures of the disclosure and collecting selected types of forensic traces.		CW	SS
EU_5	Students can present the research directions of selected types of forensic identification tests.		CW	SS
EU_6	Students analyse problems related to the prevention and combating of selected categories of criminal offenses			
Social competence				
EU_7	Students take care of upgrading knowledge in the field of forensics		CW	SS
EU_8	Students work in a team related to the crime scene, making independent decisions and proposing solutions.		CW	SS
EU_9	Students are able to actively participate in groups implementing activities for the prevention and combating of criminal offenses, understand the need to work in a team			

\*CW – Classwork

\*\*SS – Self-study

19. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
		1.	
Total number of lectures: 24	24	Total number of classes: 21	21
Total: 45			



20. Curriculum content for each semester					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
III	24	24	21	21	45

21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	EXAM
Form of coursework assessment	WRITTEN
Basic assessment criteria and examination requirements	To take an exam students are obligated to participate in all classes and have positive test grades.

22. Teaching forms and methods	
1.	Classes, Discussion, Work in groups, Consultations

23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
F1.	

24. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		1,5
— lectures	24	
— classes	8	
— laboratory classes	13	
— teacher consultation + examination	1	
<b>Self-study including:</b>		2,5
— preparation for classes	40	
— preparation for final assessment/examination	12	
<b>TOTAL</b>	<b>108</b>	<b>4</b>

25. List of reference books	
OBLIGATORY READING	
1.	
FURTHER READING	
1.	

26. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
EU_1	K_W08	P6S_WG	C1	W1	1, 2	F1, P1
EU_2	K_W01	P6S_WG	C2	W2	1, 2	F1, P1
EU_3	K_W02, K_W08	P6S_WG	C5	W5	1, 2	F1, P1
EU_4	K_U03	P6S_UW	C2	W2, W3, W4, LAB3-LAB4	1, 2, 3, 4, 5, 6, 7	F1, P1
EU_5	K_U12	P6S_UW	C3	W3, W4, LAB3-LAB4	1, 2, 3, 4, 5, 6, 7	F1, P1
EU_6	K_U01, K_U02, K_U06	F1, P1	C5	W6, Cw6	1, 2, 3, 6, 7	F1



EU_7	K_K01	P6S_KR	C1, C2, C3, C4	W1, W2, W3, W4	1, 2, 4, 6	F1
EU_8	K_K02	P6S_KR	C2, C4	W3, W4, LAB3-LAB4	1, 2, 3, 4, 5, 6, 7	F1
EU_9	K_K02, K_K03	P6S_KR	C5	W6, Cw6	1, 2, 3, 6, 7	F1

### 27. Teacher of the subject

LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	Radosław Nawotka	r.nawotka@wspol.edu.pl	L, C, FE
2	Maciej Sostek	m.sostek@wspol.edu.pl	L, C, FE

### 28. Other useful information about the subject

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Updated 05.06.2023	
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Radosław Nawotka

.....  
(rank or academic/job title, full name and signature of  
document drafter)

p.o. **DYREKTOR**  
INSTYTUTU SŁUŻBY KRYMINALNEJ  
WYDZIAŁU BEZPIECZEŃSTWA I NAUK PRAWNYCH  
WYŻSZEJ SZKOŁY POLICJI W SOKOŁYM

.....  
mł. insp. **Mieczysław Bakowski**

Institute director / head of Department / head of the Foreign Languages Department

21.06.2023







# POLICE ACADEMY IN SZCZYTNO

Erasmus + Syllabus

1. Name of the subject in Polish: Modern language		2. Name of the subject in English: Modern foreign language (English)	
3. ECTS code: 2	4. ECTS points: 2	5. Education area: humanities	6. Language of instruction: English
7. Name of the unit offering the subject (Institute, Department): Foreign Languages Department			
8. Field of study: Criminology		9. Degree: 1st	10. Study profile: General
11. Group of subjects: General		12. Status of the subject: optional	13. Year of studies/semester: 2023/2024

14. Objectives	
O_1	Practising English grammar rules
O_2	Learning selected specialist vocabulary relating to police work, law and internal security and developing skills to use the vocabulary in practice.
O_3	Improving the ability to make correct and adequate statements in a given linguistic context on general topics, social issues, as well as selected specialised topics.
O_4	Improving comprehension of written and spoken foreign-language texts.
O_5	Improving the ability to communicate fluently with native speakers in the area of general topics, social issues and selected specialist topics concerning police work, law and internal security.

15. Preliminary requirements in terms of knowledge, skills and other competence
Ability to speak and write a foreign language at B1 level according to the CEF (Common European Framework for Language Reference) requirements of the Council of Europe.

16. Learning outcomes		
Knowledge		
LO_1	The graduate knows B1 level grammar according to CEF, general and specialised vocabulary and basic terms in the field of law, police work and internal security.	K_W26
Skills		
LO_2	The graduate applies foreign language grammar, general and specialist vocabulary relating to police work, law and internal security in both oral and written forms.	K_U23
LO_3	The graduate understand relatively long utterances and lectures, news programmes and most TV programmes on current topics, including police work and issues relevant to law and internal security.	K_U23
LO_4	The graduate understands articles and texts describing contemporary issues, and texts containing specialist lexis concerning police work, law and internal security	K_U23
LO_5	The graduate communicates with relative ease and spontaneity in a way that makes interactions with native speakers natural; expresses and defends their own points of view.	K_U23
LO_6	The graduate participates actively in conversations on everyday topics, expressing him/herself clearly and in detail on a variety of subjects relating to various events, his/her hobbies, police work, the law and internal security.	K_U23
Social competence		
LO_7	The graduate understands the need for lifelong learning.	K_K01, K_K02
LO_8	The graduate interacts and works as part of a team, taking on different roles.	K_K02, K_K03
LO_9	The graduate complements and improves the knowledge and skills acquired.	K_K04

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
0	0	1. Classroom work	26
0	0	2. On-line work	4
<b>Total number of lectures:</b>	<b>0</b>	<b>Total number of classes:</b>	<b>30</b>
<b>Total: 30</b>			

18. Curriculum content					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
1	0	0	1. Personal information	1	30
			2. Personal characteristics	2	
			3. Psychopathology	2	
			4. New cultural and social phenomena	4	
			5. Victimology	4	
			6. Police structure and tasks	2	
			7. Law enforcement agencies and their tasks	2	
			8. Criminology	4	
			9. Crime investigation and control	5	
			10. International police cooperation. Interpol, Europol, cooperation with foreign police forces.	4	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Non-graded credit
Form of coursework assessment	Written, oral
Basic assessment criteria and examination requirements	<p>The subject is taught for 1 semester and finishes with a non-gradable credit, binary evaluation (pass/ fail).</p> <p>In order to get the credit, the student is required to:</p> <ul style="list-style-type: none"> <li>— attend the classes,</li> <li>— do e-learning exercises,</li> <li>— pass written tests, (at least 60% of correct answers required),</li> <li>— do homework assignments, prepare oral tasks, projects and presentations.</li> </ul>

20. Teaching forms and methods	
1.	Practical exercises
2.	Discussions
3.	Group work
4.	Projects, presentations
5.	Revisions
6.	Consultations
7.	E-learning

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
A_1	Tests
A_2	Quick tests
A_3	Speeches
A_4	Practical exercises
A_5	Active participation in classes
A_6	Projects and presentations

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		1,2
— lectures	0	
— classes	30	
— teacher consultation + examination	4	
<b>Self-study including:</b>		0,8
— preparation for classes	20	
— preparation for final assessment/examination	0	
<b>TOTAL</b>	<b>54</b>	<b>2</b>

23. List of reference books	
OBLIGATORY READING	
1.	Boyle C., Chersan I., English for Law Enforcement, Macmillan Publishers Limited 2009.
2.	Taylor J., Dooley J., Police, Express Publishing 2011.
FURTHER READING	
1.	Sendur A., Warecka A., English for Safety, Security and Law Enforcement, Kraków 2012.
2.	Murphy R., English Grammar in Use, Cambridge University Press.
3.	Swan M., Walter C., How English works. A grammar practice book with answers, Oxford University Press
4.	Praktyczny słownik policyjno-prawniczy: angielski, francuski, niemiecki, rosyjski, Szczytno, 2008.

24. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
LO_1	K_W26	P6S_WG, P6U_W	O_1-O_5	1-10	1-7	A_1-A_6
LO_2	K_W27	P6S_WG, P6U_W	O_1-O_5	1-10	1-7	A_1-A_6
LO_3	K_U23	P6S_UK, P6U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_4	K_U23	P6S_UK, P6U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_5	K_U23	P6S_UK, P6U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_6	K_U23	P6S_UK, P6U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_7	K_K01, K_K02	P6S_KR, P6S_KO, P6U_K	O_1-O_5	1-10	1-4	A_4-A_6
LO_8	K_K02, K_K03	P6S_KR, P6S_KO, P6U_K	O_1-O_5	1-10	1-4	A_4-A_6
LO_9	K_K04	P6S_KR, P6S_KO, P6U_K	O_1-O_5	1-10	1-4	A_4-A_6

25. Teacher of the subject			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	maj. Mariola Bil, MA	<a href="mailto:m.bil@wspol.edu.pl">m.bil@wspol.edu.pl</a> , Wed., 13.30–14.15	C, FA
2.	Tomasz Mazur, MA	<a href="mailto:t.mazur@wspol.edu.pl">t.mazur@wspol.edu.pl</a> , Thu., 13.30–14.15	C, FA

26. Other useful information about the subject	
A	—

Updated	31.05.2023
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.....  
(rank or academic/job title, full name and signature of  
document drafter)

.....  
(date, stamp, signature of  
Institute director / head of Department / head of the Foreign Languages Department)





# POLICE ACADEMY IN SZCZYTNO

## Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Modern language		<b>2. Name of the subject in English:</b> Modern foreign language (English)	
<b>3. ECTS code:</b> 2	<b>4. ECTS points:</b> 2	<b>5. Education area:</b> humanities	<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Foreign Languages Department			
<b>8. Field of study:</b> Internal Security		<b>9. Degree:</b> 1st	<b>10. Study profile:</b> General
<b>11. Group of subjects:</b> General		<b>12. Status of the subject:</b> optional	<b>13. Year of studies/semester:</b> 2023/2024

14. Objectives	
<b>O_1</b>	Practising English grammar rules
<b>O_2</b>	Learning selected specialist vocabulary relating to police work, law and internal security and developing skills to use the vocabulary in practice.
<b>O_3</b>	Improving the ability to make correct and adequate statements in a given linguistic context on general topics, social issues, as well as selected specialised topics.
<b>O_4</b>	Improving comprehension of written and spoken foreign-language texts.
<b>O_5</b>	Improving the ability to communicate fluently with native speakers in the area of general topics, social issues and selected specialist topics concerning police work, law and internal security.

15. Preliminary requirements in terms of knowledge, skills and other competence
Ability to speak and write a foreign language at B1 level according to the CEF (Common European Framework for Language Reference) requirements of the Council of Europe.

16. Learning outcomes		
Knowledge		
<b>LO_1</b>	The graduate knows B1 level grammar according to CEF, general and specialised vocabulary and basic terms in the field of law, police work and internal security.	K_W01, K_W02, K_W06, K_W13
Skills		
<b>LO_2</b>	The graduate applies foreign language grammar, general and specialist vocabulary relating to police work, law and internal security in both oral and written forms.	K_U18
<b>LO_3</b>	The graduate understand relatively long utterances and lectures, news programmes and most TV programmes on current topics, including police work and issues relevant to law and internal security.	K_U18
<b>LO_4</b>	The graduate understands articles and texts describing contemporary issues, and texts containing specialist lexis concerning police work, law and internal security	K_U18
<b>LO_5</b>	The graduate communicates with relative ease and spontaneity in a way that makes interactions with native speakers natural; expresses and defends their own points of view.	K_U18
<b>LO_6</b>	The graduate participates actively in conversations on everyday topics, expressing him/herself clearly and in detail on a variety of subjects relating to various events, his/her hobbies, police work, the law and internal security.	K_U16
Social competence		
<b>LO_7</b>	The graduate understands the need for lifelong learning.	K_K01
<b>LO_8</b>	The graduate interacts and works as part of a team, taking on different roles.	K_K02
<b>LO_9</b>	The graduate complements and improves the knowledge and skills acquired.	K_K03

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
0	0	1. Classroom work	26
0	0	2. On-line work	4
<b>Total number of lectures:</b>	<b>0</b>	<b>Total number of classes:</b>	<b>30</b>
<b>Total: 30</b>			

18. Curriculum content					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
1	0	0	1. Personal information	1	30
			2. Personal characteristics	2	
			3. Traffic safety	2	
			4. New cultural and social phenomena	4	
			5. Addictions and social pathologies	4	
			6. Police structure and tasks	2	
			7. Law enforcement agencies and their tasks	2	
			8. Police work for public order and safety	4	
			9. Crime investigation and control	5	
			10. International police cooperation. Interpol, Europol, cooperation with foreign police forces.	4	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Non-graded credit
Form of coursework assessment	Written, oral
Basic assessment criteria and examination requirements	<p>The subject is taught for 1 semester and finishes with a non-gradable credit, binary evaluation (pass/ fail).</p> <p>In order to get the credit, the student is required to:</p> <ul style="list-style-type: none"> <li>— attend the classes,</li> <li>— do e-learning exercises,</li> <li>— pass written tests, (at least 60% of correct answers required),</li> <li>— do homework assignments, prepare oral tasks, projects and presentations.</li> </ul>

20. Teaching forms and methods	
1.	Practical exercises
2.	Discussions
3.	Group work
4.	Projects, presentations
5.	Revisions
6.	Consultations
7.	E-learning

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
A_1	Tests
A_2	Quick tests
A_3	Speeches
A_4	Practical exercises
A_5	Active participation in classes
A_6	Projects and presentations

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		1,2
— lectures	0	
— classes	30	
— teacher consultation + examination	4	
<b>Self-study including:</b>		0,8
— preparation for classes	20	
— preparation for final assessment/examination	0	
<b>TOTAL</b>	<b>54</b>	<b>2</b>

<b>23. List of reference books</b>	
<b>OBLIGATORY READING</b>	
<b>1.</b>	Boyle C., Chersan I., English for Law Enforcement, Macmillan Publishers Limited 2009.
<b>2.</b>	Taylor J., Dooley J., Police, Express Publishing 2011.
<b>FURTHER READING</b>	
<b>1.</b>	Sendur A., Warecka A., English for Safety, Security and Law Enforcement, Kraków 2012.
<b>2.</b>	Murphy R., English Grammar in Use, Cambridge University Press.
<b>3.</b>	Swan M., Walter C., How English works. A grammar practice book with answers, Oxford University Press
<b>4.</b>	Praktyczny słownik policyjno-prawniczy: angielski, francuski, niemiecki, rosyjski, Szczytno, 2008.

<b>24. Convergence chart for learning outcomes</b>						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
<b>LO_1</b>	K_W01, K_W02, K_W06, K_W13	P6U_W, P6S_WG	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_2</b>	K_U18	P6U_U, P6S_UW	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_3</b>	K_U18	P6U_U, P6S_UW	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_4</b>	K_U18	P6U_U, P6S_UW	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_5</b>	K_U18	P6U_U, P6S_UW	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_6</b>	K_U16	P6U_U, P6S_UW	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_7</b>	K_K01	P6U_K	O_1-O_5	1-10	1-4	A_4-A_6
<b>LO_8</b>	K_K02	P6U_K	O_1-O_5	1-10	1-4	A_4-A_6
<b>LO_9</b>	K_K03	P6U_K	O_1-O_5	1-10	1-4	A_4-A_6

<b>25. Teacher of the subject</b>			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
<b>1.</b>	maj. Mariola Bil, MA	<a href="mailto:m.bil@wspol.edu.pl">m.bil@wspol.edu.pl</a> , Wed., 13.30–14.15	C, FA
<b>2.</b>	Tomasz Mazur, MA	<a href="mailto:t.mazur@wspol.edu.pl">t.mazur@wspol.edu.pl</a> , Thu., 13.30–14.15	C, FA

<b>26. Other useful information about the subject</b>	
A	—

<b>Updated</b>	31.05.2023
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.....  
(rank or academic/job title, full name and signature of document drafter)

.....  
(date, stamp, signature of  
Institute director / head of Department / head of the Foreign Languages Department)







# POLICE ACADEMY IN SZCZYTNO

Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Modern language		<b>2. Name of the subject in English:</b> Modern foreign language (German)	
<b>3. ECTS code:</b> 2	<b>4. ECTS points:</b> 2	<b>5. Education area:</b> humanities	<b>6. Language of instruction:</b> English/German
<b>7. Name of the unit offering the subject (Institute, Department):</b> Foreign Languages Department			
<b>8. Field of study:</b> Internal Security		<b>9. Degree:</b> 1st	<b>10. Study profile:</b> General
<b>11. Group of subjects:</b> General		<b>12. Status of the subject:</b> optional	<b>13. Year of studies/semester:</b> 2023/2024

14. Objectives	
<b>O_1</b>	Practising German grammar rules
<b>O_2</b>	Learning selected specialist vocabulary relating to police work, law and internal security and developing skills to use the vocabulary in practice.
<b>O_3</b>	Improving the ability to make correct and adequate statements in a given linguistic context on general topics, social issues, as well as selected specialised topics.
<b>O_4</b>	Improving comprehension of written and spoken foreign-language texts.
<b>O_5</b>	Improving the ability to communicate fluently with native speakers in the area of general topics, social issues and selected specialist topics concerning police work, law and internal security.

15. Preliminary requirements in terms of knowledge, skills and other competence
Ability to speak and write a foreign language at B1 level according to the CEF (Common European Framework for Language Reference) requirements of the Council of Europe.

16. Learning outcomes		
Knowledge		
<b>LO_1</b>	The graduate knows B1 level grammar according to CEF, general and specialised vocabulary and basic terms in the field of law, police work and internal security.	K_W01, K_W02, K_W06, K_W13
Skills		
<b>LO_2</b>	The graduate applies foreign language grammar, general and specialist vocabulary relating to police work, law and internal security in both oral and written forms.	K_U18
<b>LO_3</b>	The graduate understand relatively long utterances and lectures, news programmes and most TV programmes on current topics, including police work and issues relevant to law and internal security.	K_U18
<b>LO_4</b>	The graduate understands articles and texts describing contemporary issues, and texts containing specialist lexis concerning police work, law and internal security	K_U18
<b>LO_5</b>	The graduate communicates with relative ease and spontaneity in a way that makes interactions with native speakers natural; expresses and defends their own points of view.	K_U18
<b>LO_6</b>	The graduate participates actively in conversations on everyday topics, expressing him/herself clearly and in detail on a variety of subjects relating to various events, his/her hobbies, police work, the law and internal security.	K_U16
Social competence		
<b>LO_7</b>	The graduate understands the need for lifelong learning.	K_K01
<b>LO_8</b>	The graduate interacts and works as part of a team, taking on different roles.	K_K02
<b>LO_9</b>	The graduate complements and improves the knowledge and skills acquired.	K_K03

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
0	0	1. Classroom work	26
0	0	2. On-line work	4
<b>Total number of lectures:</b>	<b>0</b>	<b>Total number of classes:</b>	<b>30</b>
<b>Total: 30</b>			

18. Curriculum content					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
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			2. Personal characteristics	2	
			3. Traffic safety	2	
			4. New cultural and social phenomena	4	
			5. Addictions and social pathologies	4	
			6. Police structure and tasks	2	
			7. Law enforcement agencies and their tasks	2	
			8. Police work for public order and safety	4	
			9. Crime investigation and control	5	
			10. International police cooperation. Interpol, Europol, cooperation with foreign police forces.	4	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Non-graded credit
Form of coursework assessment	Written, oral
Basic assessment criteria and examination requirements	<p>The subject is taught for 1 semester and finishes with a non-gradable credit, binary evaluation (pass/ fail).</p> <p>In order to get the credit, the student is required to:</p> <ul style="list-style-type: none"> <li>— attend the classes,</li> <li>— do e-learning exercises,</li> <li>— pass written tests, (at least 60% of correct answers required),</li> <li>— do homework assignments, prepare oral tasks, projects and presentations.</li> </ul>

20. Teaching forms and methods	
1.	Practical exercises
2.	Discussions
3.	Group work
4.	Projects, presentations
5.	Revisions
6.	Consultations
7.	E-learning

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
A_1	Tests
A_2	Quick tests
A_3	Speeches
A_4	Practical exercises
A_5	Active participation in classes
A_6	Projects and presentations

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		1,2
— lectures	0	
— classes	30	
— teacher consultation + examination	4	
<b>Self-study including:</b>		0,8
— preparation for classes	20	
— preparation for final assessment/examination	0	
<b>TOTAL</b>	<b>54</b>	<b>2</b>

<b>23. List of reference books</b>	
<b>OBLIGATORY READING</b>	
<b>1.</b>	Gieryk A., Kulawiec S., Ryzyk H., Skrypt do nauki języka niemieckiego. Wybór tekstów i ćwiczeń leksykalnych, Szczytno, 2001.
<b>FURTHER READING</b>	
<b>1.</b>	Beza Stanisław, Nowe repetytorium z gramatyki języka niemieckiego, Warszawa 1997.
<b>2.</b>	Luscher Renate, Übungsgrammatik. Deutsch als Fremdsprache für Anfänger, Ismaning 2006.
<b>3.</b>	Luscher Renate, Übungsgrammatik. Deutsch als Fremdsprache für Fortgeschrittene, Ismaning 2006.
<b>4.</b>	Praktyczny słownik policyjno-prawniczy: angielski, francuski, niemiecki, rosyjski, Szczytno, 2008.

<b>24. Convergence chart for learning outcomes</b>						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
<b>LO_1</b>	K_W01, K_W02, K_W06, K_W13	P6U_W, P6S_WG	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_2</b>	K_U18	P6U_U, P6S_UW	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_3</b>	K_U18	P6U_U, P6S_UW	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_4</b>	K_U18	P6U_U, P6S_UW	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_5</b>	K_U18	P6U_U, P6S_UW	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_6</b>	K_U16	P6U_U, P6S_UW	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_7</b>	K_K01	P6U_K	O_1–O_5	1–10	1–4	A_4–A_6
<b>LO_8</b>	K_K02	P6U_K	O_1–O_5	1–10	1–4	A_4–A_6
<b>LO_9</b>	K_K03	P6U_K	O_1–O_5	1–10	1–4	A_4–A_6

<b>25. Teacher of the subject</b>			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
<b>1.</b>	Karolina Siejbik, MA	k.siejbik@wspol.edu.pl	C, FA

<b>26. Other useful information about the subject</b>	
A	—

<b>Updated</b>	31.05.2023
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.....  
(rank or academic/job title, full name and signature of document drafter)

.....  
(date, stamp, signature of  
Institute director / head of Department / head of the Foreign Languages Department)





# POLICE ACADEMY IN SZCZYTNO

Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Modern language		<b>2. Name of the subject in English:</b> Modern foreign language (German)	
<b>3. ECTS code:</b> 2	<b>4. ECTS points:</b> 2	<b>5. Education area:</b> humanities	<b>6. Language of instruction:</b> English/German
<b>7. Name of the unit offering the subject (Institute, Department):</b> Foreign Languages Department			
<b>8. Field of study:</b> Criminology		<b>9. Degree:</b> 1st	<b>10. Study profile:</b> General
<b>11. Group of subjects:</b> General		<b>12. Status of the subject:</b> optional	<b>13. Year of studies/semester:</b> 2023/2024

14. Objectives	
<b>O_1</b>	Practising German grammar rules
<b>O_2</b>	Learning selected specialist vocabulary relating to police work, law and internal security and developing skills to use the vocabulary in practice.
<b>O_3</b>	Improving the ability to make correct and adequate statements in a given linguistic context on general topics, social issues, as well as selected specialised topics.
<b>O_4</b>	Improving comprehension of written and spoken foreign-language texts.
<b>O_5</b>	Improving the ability to communicate fluently with native speakers in the area of general topics, social issues and selected specialist topics concerning police work, law and internal security.

15. Preliminary requirements in terms of knowledge, skills and other competence
Ability to speak and write a foreign language at B1 level according to the CEF (Common European Framework for Language Reference) requirements of the Council of Europe.

16. Learning outcomes		
Knowledge		
<b>LO_1</b>	The graduate knows B1 level grammar according to CEF, general and specialised vocabulary and basic terms in the field of law, police work and internal security.	K_W26, K_W27
Skills		
<b>LO_2</b>	The graduate applies foreign language grammar, general and specialist vocabulary relating to police work, law and internal security in both oral and written forms.	K_U23
<b>LO_3</b>	The graduate understand relatively long utterances and lectures, news programmes and most TV programmes on current topics, including police work and issues relevant to law and internal security.	K_U23
<b>LO_4</b>	The graduate understands articles and texts describing contemporary issues, and texts containing specialist lexis concerning police work, law and internal security	K_U23
<b>LO_5</b>	The graduate communicates with relative ease and spontaneity in a way that makes interactions with native speakers natural; expresses and defends their own points of view.	K_U23
<b>LO_6</b>	The graduate participates actively in conversations on everyday topics, expressing him/herself clearly and in detail on a variety of subjects relating to various events, his/her hobbies, police work, the law and internal security.	K_U23
Social competence		
<b>LO_7</b>	The graduate understands the need for lifelong learning.	K_K01, K_K02
<b>LO_8</b>	The graduate interacts and works as part of a team, taking on different roles.	K_K02, K_K03
<b>LO_9</b>	The graduate complements and improves the knowledge and skills acquired.	K_K04

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
0	0	1. Classroom work	26
0	0	2. On-line work	4
<b>Total number of lectures:</b>	<b>0</b>	<b>Total number of classes:</b>	<b>30</b>
<b>Total: 30</b>			

18. Curriculum content					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
1	0	0	1. Personal information	1	30
			2. Personal characteristics	2	
			3. Psychopathology	2	
			4. New cultural and social phenomena	4	
			5. Victimology	4	
			6. Police structure and tasks	2	
			7. Law enforcement agencies and their tasks	2	
			8. Criminology	4	
			9. Crime investigation and control	5	
			10. International police cooperation. Interpol, Europol, cooperation with foreign police forces.	4	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Non-graded credit
Form of coursework assessment	Written, oral
Basic assessment criteria and examination requirements	<p>The subject is taught for 1 semester and finishes with a non-gradable credit, binary evaluation (pass/ fail).</p> <p>In order to get the credit, the student is required to:</p> <ul style="list-style-type: none"> <li>— attend the classes,</li> <li>— do e-learning exercises,</li> <li>— pass written tests, (at least 60% of correct answers required),</li> <li>— do homework assignments, prepare oral tasks, projects and presentations.</li> </ul>

20. Teaching forms and methods	
1.	Practical exercises
2.	Discussions
3.	Group work
4.	Projects, presentations
5.	Revisions
6.	Consultations
7.	E-learning

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
A_1	Tests
A_2	Quick tests
A_3	Speeches
A_4	Practical exercises
A_5	Active participation in classes
A_6	Projects and presentations

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		1,2
— lectures	0	
— classes	30	
— teacher consultation + examination	4	
<b>Self-study including:</b>		0,8
— preparation for classes	20	
— preparation for final assessment/examination	0	
<b>TOTAL</b>	<b>54</b>	<b>2</b>

<b>23. List of reference books</b>	
<b>OBLIGATORY READING</b>	
<b>1.</b>	Gieryk A., Kulawiec S., Skrypt do nauki języka niemieckiego. Teksty policyjno-prawnicze z ćwiczeniami, Szczytno 2010.
<b>FURTHER READING</b>	
<b>1.</b>	Beza S., Nowe repetytorium z gramatyki języka niemieckiego, Warszawa 1997.
<b>2.</b>	Dłużniewski S., Deutsch. Kommunikative Übungsgrammatik, Warszawa 1995.
<b>3.</b>	Dragičević D., Bukovčan D., Im Dienste des Bürgers. Deutsch für Kriminalisten und Studenten der Gesellschaftswissenschaften, Zagreb, 1997.
<b>4.</b>	Praktyczny słownik policyjno-prawniczy: angielski, francuski, niemiecki, rosyjski, Szczytno, 2008.

<b>24. Convergence chart for learning outcomes</b>						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
<b>LO_1</b>	K_W26	P6S_WG, P6U_W	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_2</b>	K_W27	P6S_WG, P6U_W	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_3</b>	K_U23	P6S_UK, P6U_U	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_4</b>	K_U23	P6S_UK, P6U_U	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_5</b>	K_U23	P6S_UK, P6U_U	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_6</b>	K_U23	P6S_UK, P6U_U	O_1-O_5	1-10	1-7	A_1-A_6
<b>LO_7</b>	K_K01, K_K02	P6S_KR, P6S_KO, P6U_K	O_1-O_5	1-10	1-4	A_4-A_6
<b>LO_8</b>	K_K02, K_K03	P6S_KR, P6S_KO, P6U_K	O_1-O_5	1-10	1-4	A_4-A_6
<b>LO_9</b>	K_K04	P6S_KR, P6S_KO, P6U_K	O_1-O_5	1-10	1-4	A_4-A_6

<b>25. Teacher of the subject</b>			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
<b>1.</b>	Karolina Siejbik, MA	<a href="mailto:k.siejbik@wspol.edu.pl">k.siejbik@wspol.edu.pl</a>	C, FA

<b>26. Other useful information about the subject</b>	
A	—

<b>Updated</b>	31.05.2023
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.....  
(rank or academic/job title, full name and signature of document drafter)

.....  
(date, stamp, signature of Institute director / head of Department / head of the Foreign Languages Department)







# POLICE ACADEMY IN SZCZYTNO

Erasmus +Syllabus

1. Name of the subject in Polish: Prawo międzynarodowe publiczne		2. Name of the subject in English: International public law	
3. ECTS code:	4. ECTS points: 1	5. Education area: Social sciences/Legal sciences	6. Language of instruction: English
7. Name of the unit offering the subject (Institute, Department): Institute of Legal Sciences			
8. Field of study: Criminology		9. Degree:	10. Study profile: Practical
11. Group of subjects: Specializing		12. Status of the subject: Obligatory	13. Year of studies/semester:

14. Objectives		
O_1	Providing knowledge in the field of general knowledge of public international law	
O_2	Determination of the principles of functioning of international law in the national legal order	
O_3	Discussion of the specificity and types of sources of international law	
O_4	Providing knowledge of the types and characteristics of individual subjects of international law	
O_5	Presentation of selected concepts and institutions in the field of consular and diplomatic law	
O_6	Providing knowledge of the selected concepts and principles of international humanitarian law	
15. Preliminary requirements in terms of knowledge, skills and other competence		
Human rights standards		
16. Learning outcomes		
Knowledge		
LO_1	Knows and understands in depth the interrelationships between criminology and legal norms	K_W03
LO_2	Knows the structure, tasks and opportunities for cooperation and communication of national and international institutions dealing with crime control	K_W05
Skills		
LO_3	Can identify, interpret and explain complex social processes and phenomena, including crime and social pathologies	K_U01
LO_4	Prepares oral and written presentations in Polish related to the issues of crime control in criminology using theoretical knowledge	K_U08
LO_5	Can apply and modify methods and technologies as well as procedures used in crime control	K_U09
Social competence		
LO_5	Is ready to constantly learn, has a need for professional development, appreciates the importance of knowledge in solving cognitive and practical problems	K_K04
LO_6	Participates in the preparation of social projects in the field of crime control, taking into account legal, economic and political aspects	K_K05

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Lectures		1. Classroomwork	
2. On-line work		2. On-line work	
<b>Total number of lectures:</b>		<b>Total number of classes:</b>	
<b>Total: 20</b>			

18. Curriculum content					
Semester	Lectures	Classes	Class topics	Number of teaching hours	Total
	2	2	1. General issues	4	20
	2	2	2. Sources of international law	4	
	2	2	3. Subjects of international law	4	
	2	2	4. Diplomatic and consular law	4	
	2	2	5. Humanitarian law of armed conflicts	4	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Graded test

<b>Form of coursework assessment</b>	Written
<b>Basic assessment criteria and examination requirements</b>	The subject is carried out for one semester. Exercises are obligatory and one unexcused absence during exercises is allowed. The condition for passing the course is attendance at classes and a positive grade for the written test issued according to the scale of 2-5. The final exam is based on the content communicated and discussed during classes, it is intended to check whether the student has achieved all the intended learning outcomes and at what level. The condition for obtaining a positive evaluation is obtaining at least 60% of positive answers.

20. Teaching forms and methods	
1.	Case study
2.	Group work

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
<b>A_1 FoE</b>	Group work
<b>A_2 FoE</b>	Case studies
<b>A_3 FoE</b>	Discussion
<b>A_4 FoE</b>	Test

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>	20	0,5
— lectures	10	
— classes	10	
— teacher consultation + examination		
<b>Self-study including:</b>		0,5
— preparation for classes	10	
— preparation for final assessment/examination	10	
<b>TOTAL</b>	<b>40</b>	

23. List of reference books	
OBLIGATORY READING	
1.	W. Brzozowski, A. Krzywoń, M. Wiącek, Prawa człowieka, Warszawa 2018
2.	A. Szpak, Międzynarodowe prawo humanitarne, Toruń 2014
3.	W. Czaplinski, A. Wyrozumski, Prawo międzynarodowe publiczne. Zagadnienia systemowe, Warszawa 2014
FURTHER READING	
1.	

24. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
LO_1	K_W01 K_W03	S1P_W01	O_1; O_2; O_3	1-4	1,2,3,4	F_1, P_1
LO_2	K_W05	S1P_W02, S1P_W03, S1P_W04	O1-O5	1,2,4	1,2,3,4	F_1, P_1
LO_3	K_W06	S1P_W02, S1P_W07	O_1, O_2	1,2	1,2,3,4	F_1, P_1
LO_4	K_W13, K_W14	S1P_W05, S1P_W04	O_1, O_3, O_5	4	1,2,3,4	F_1, P_1
LO_5	K_U01, K_U08	S1P_W05 S1P_W06, S1P_W07	O_2, O_4	3,4	1,2,3,4	F_1, P_1
LO_6	K_U01, K_U08	S1P_W01 S1P_W02, S1P_W03, S1P_W04, S1P_W07, S1P_W08	O_4, O_5	1-4	1,2,3,4	F_1, P_1

	K_K09	S1P_W06			
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25. Teacher of the subject			
LA.	Teacher of the subject	Contact details	Form of teaching L – lecture, KNO- online learning, C – classes, FA/E – final assessment/examination
1.	Dr Małgorzata Andrzejczak-Świątek	m.andrzejczak@wspol.edu.pl	L,C,E

26. Other useful information about the subject	
Updated	19.06.2023 r.

Dr Małgorzata Andrzejczak-Świątek  
 .....  
 (rank or academic/job title, full name and signature of document drafter)

**DYREKTOR**  
**INSTYTUTU NAUK PRAWNYCH**  
 Wydziału Bezpieczeństwa i Nauk Prawnych  
 Wyższej Szkoły Politechnicznej w Szczecinie  
 (date, stamp, signature of  
 Institute director / head of Department / head of the Foreign Languages Department)  
*mł. insp. dr Beata Bekulard*



<b>1. Name of the subject in Polish:</b> Kierowanie zespołem eksperckim			<b>2. Name of the subject in English:</b> Managing experts' teams		
<b>3. Number of the subject:</b> 25	<b>4. ECTS Points:</b> 1	<b>5. Field/discipline of science</b> Social sciences/Management and quality studies			<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Institute of Social Sciences					
<b>8. Field of study:</b> Criminology			<b>9. Degree:</b> II		<b>10. Educational profile:</b> practical
<b>11. Group of subjects:</b> universal		<b>12. Status of the subject:</b> obligatory		<b>13. Year of studies/semester:</b> 2023-2024/3	
<b>14. Cele przedmiotu</b>					
C_1	Acquiring knowledge on specificity on team building and management, including so special units as experts(specialists) teams				
C_2	Acquiring skills in (individual and team) work organization and management of teams (both typical and atypical				
C_3	Diagnosing students' preferences and attitudes toward teamwork and playing different roles within teams, aiming at leadership skills development				
<b>15. Preliminary requirements in terms of knowledge, skills and other competence</b>					
1.	none				
<b>16. Learning outcomes</b>					<b>Kod kierunkowego efektu uczenia się</b>
<b>in the area of knowledge</b>					
LO_1	Can describe basic concepts and methods from the field of teamwork, decision-making and leadership theory and good practices				K_W08
<b>in the area of skills</b>					
LO_2	Can be a team leader, especially within law enforcement organizations, and perform different professional tasks, including complex and atypical ones, using modern management methods				K_U03, K_U05,
<b>in the area of social competences</b>					
LO_3	Establishes priorities in personal or team/s tasks				K_K03
LO_4	Is ready to establish and maintain correct relationships within a law enforcement organization				K_K01, K_K02
LO_5	Is ready to manage projects, including complex ones, and to make decisions in different situations				K_K01, K_K06

<b>17. Curriculum content</b>																			
Lp.	Temat	Tezy	Form of teaching:																
			intramural							extramural									
			Hours:							Hours									
			Lectures	E-lectures	Classes	E-classes	Laboratories	Workshops	Total	Lectures	E-lectures	Classes	E-classes	Laboratories	Workshops	Total			
1.	Elements of activities organization	a) setting goals and objectives as an element of organized activity b) effectiveness and its measures	1		3					-	4	1		2				-	3
2.	Team-building and management in specialists' teams	a) mutual influence within teams b) specialist (expert) as a team member c) effective team d) leadership and management	2		2					5	9	2		-				3	5
3.	Decision-making and decisions implementation in specialists' teams	a) steps of problem-solving and decision-making b) individual and group decisions c) methods and techniques of supporting decision-making processes	1		3					3	7	1		1				2	4
4.	Team management in atypical situations	a)project teams b)temporary teams c)virtual teams d)teams under pression	1		2					2	5	1		2				-	3
<b>Total:</b>			<b>5</b>		<b>10</b>					<b>10</b>	<b>25</b>	<b>5</b>		<b>5</b>				<b>5</b>	<b>15</b>



18. Curriculum content in teaching hours for each semester - intramural									
Semester	Lectures	E-lectures	Hours	Classes	E-classes	Laboratories	Workshops	Hours	Total
III	5	-	5	10	-	-	10	20	25

19. Curriculum content in teaching hours for each semester - extramural									
Semester	Lectures	E-lectures	Hours	Classes	E-classes	Laboratories	Workshops	Hours	Total
III	5	-	5	5	-	-	5	10	15

20. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Credit with a Mark
Form of coursework assessment	Written or according to task fulfilling
Basic assessment criteria and examination requirements	- pre-test acceptance of student' work during exercises including fulfilling individual and group tasks needed; - written test (at least 60 % good answers needed); - there is a possibility of course acceptance basing only on student's activities and fulfillment of individual and group tasks

21. Teaching forms and methods	
1.	Lecture with multimedia presentations
2.	Case studies
3.	Individual work
4.	Group work
5.	Discussion
6.	

22. Evaluation methods (F – shaping, P – summarising)	
F_1	Group and individual tasks during exercises
F_2	Short tests during exercises
P_1	Written test

23. Student's workload				
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY		NUMBER OF ECTS POINTS AWARDED	
	Form od studying		Form od studying	
	intramural	extramural	intramural	extramural
<b>Hours with direct contact with teachers, including:</b>	25	15	0,8	0,2
- lectures	5	5		
- online lectures				
- classes	10	5		
- online classes				
- laboratories/workshops	10	5		
- individual teacher consultation				
<b>Self-study, including:</b>	4	14	0,2	0,8
- preparation for classes/workshops/laboratories	2	7		
- preparation for final assessment/examination	2	7		
- other				
<b>Total</b>	<b>29</b>	<b>29</b>	<b>1</b>	<b>1</b>

24. List of reference books	
OBLIGATORY READING	
1.	Q. Nelson, Principles of organizational behavior, Cengage Learning 2011
2.	Introducing organizational behavior and management. Cengage Learning 2012
3.	
FUTURE READING	
1.	S.C. Certo, S.T. Certo, Modern Management: concepts and skills. Pearson Education International 2009

25. Convergence chart for learning outcomes						
Learning outcome	Kod składowika opisu kierunkowego efektu uczenia się	Kod składowika opisu charakterystyki drugiego stopnia efektów uczenia się dla kwalifikacji na poziomach 6-7 PRK	Cele przedmiotu	Treści programowe	Formy i metody dydaktyczne	Sposoby oceny
LO_1	K_W08	P7S_WG P7S_WK	C1,C3	W1-W4, Ćw1-Ćw4, War2-War4	1, 2, 3, 4, 5	F1, F2, P1
LO_2	K_U03, K_U05	P7S_UW P7S_UK	C2, C3	W1-W4, Ćw1-Ćw4, War2-War4	1, 2, 3, 4, 5	F1, F2





LO_3	K_K01, K_K03	P7S_UO P7S_KO	C1, C2	W1-W4, Ćw1- Ćw4, War2-War4	1, 2, 3, 4, 5	F1, F2, P1
LO_4	K_K01, K_K02	P7S_KK P7S_KO P7S_KR	C1, C2	W1-W4, Ćw1- Ćw4, War2-War4	1, 2, 3, 4, 5	F1, F2,
LO_5	K_K01, K_K06	P7S_KK P7S_KO P7S_KR	C2, C3	W1-W4, Ćw1- Ćw4, War2-War4	1, 2, 3, 4, 5	F1, F2

#### 26. Teacher of the subject

Lp.	Name and surname	e-mail address	Consultation hours	Form of teaching <small>L – lecture, C – classes, FA/E – final assessment/examination</small>
1.	<b>dr Walentyna Trzcińska</b>	w.trzcinska@wspol.edu.pl	According the table	<b>L, C, FA/E</b>
2.				

Updated:	4.07.2023
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 .....dr Walentyna Trzcińska..... (syllabus author)	 ..... (institute director) podinsp. dr Tomasz Slemianowski
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# POLICE ACADEMY IN SZCZYTNO

Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Proceduralne i taktyczne aspekty zwalczania współczesnych form przestępczości przy użyciu osobowych źródeł dowodowych.		<b>2. Name of the subject in English:</b> Procedural and tactical aspects of combatting contemporary crime forms with usage of personal evidence sources	
<b>3. ECTS code:</b> 16	<b>4. ECTS points:</b> 2	<b>5. Education area:</b> Social sciences/Legal sciences	<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Institute of Legal Sciences			
<b>8. Field of study:</b> Kryminology	<b>9. Degree:</b> 2 <sup>nd</sup>	<b>10. Study profile:</b> Practical	
<b>11. Group of subjects:</b> Specializing		<b>12. Status of the subject:</b> Obligatory	<b>13. Year of studies/semester:</b> 2023/2024/II

14. Objectives		
<b>O_1</b>	Obtain knowledge and skills to conduct and document basic forms of interviewing personal sources of evidence	
<b>O_2</b>	Obtain knowledge and skills to conduct and document specific forms of questioning personal sources of evidence	
<b>O_3</b>	Obtain knowledge and skills to verify evidence from personal sources of evidence	
15. Preliminary requirements in terms of knowledge, skills and other competence		
1. Forensic science		
2. Criminal law		
3. Procedural criminal law		
16. Learning outcomes		
Knowledge		
<b>LO_1</b>	Know and understand in depth the features of a human being as an entity constituting social structures that enable crime control	K_W02
<b>LO_2</b>	Know and understand a variety of complex organizational methods and solutions, including team work, organizational strategy, crisis management, quality management, negotiation and decision-making processes that can be used in crime control	K_W08
Skills		
<b>LO_3</b>	Be able to apply and modify methods, technologies and procedures used in crime control	K_U09
<b>LO_4</b>	Be able to use a variety of normative systems to solve problems in the field of crime control.	K_U13
Social competence		
<b>LO_5</b>	Be ready to comply with and require the rules of an organization dealing with crime control, maintaining the quality of business and a culture of cooperation, as well as ethical attitudes within designated organizational roles.	K_K01
<b>LO_6</b>	Identifies priorities in the tasks carried out by himself or by the team in particular related to security and crime control	K_K03

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Lectures	5	1. Classroom work	15
2. On-line work	0	2. On-line work	0
<b>Total number of lectures:</b>	<b>5</b>	<b>Total number of classes:</b>	<b>15</b>
<b>Total: 20</b>			

18. Curriculum content					
Semester	Lectures	Classes	Class topics	Number of teaching hours	Total
2	1	2	1. The legal status and types of personal sources of evidence with particular attention to human rights	3	20
	2	7	2. Tactics and methods of interrogating personal sources of evidence and documenting these actions	9	
	1	2	3. Ways of verifying evidence obtained from personal sources of evidence	3	
	1	4	4. Specific forms of questioning - presentation and confrontation	5	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Final exam
Form of coursework assessment	Written
Basic assessment criteria and examination requirements	Written examination - choice test - with at least 60% of positive answers for a satisfactory mark. The condition to take the exam is obtaining credit from classes on the basis of positive current grades. Attendance at classes is obligatory - one absence is possible without the necessity of getting credit. A larger number of absences requires a credit through consultations.

20. Teaching forms and methods	
1.	Interactive lecture
2.	Simulation and performance
3.	Case study
4.	Group work
5.	Subject exercises

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
A_1 FoE	Grade from knowledge tests
A_2 FoE	Grade from oral answers
A_3 FoE	Evaluation of the practical task (case study)
A_4 FoE	Group work
A_5 FiE	Final examination grade

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>	25	1
— lectures	5	
— classes	15	
— teacher consultation + examination	5	
<b>Self-study including:</b>	25	1
— preparation for classes	15	
— preparation for final assessment/examination	10	
<b>TOTAL</b>	<b>50</b>	<b>2</b>

23. List of reference books	
OBLIGATORY READING	
1.	Ustawa z dnia 6 czerwca 1997 r. Kodeks postępowania karnego (t.j. Dz.U. 2022 r. poz. 1375, ze zm.) – Code of criminal proceedings
2.	Ustawa z dnia 28 listopada 2014 r. o ochronie i pomocy dla pokrzywdzonego i świadka (Dz.U. 2015 r. poz. 21) - Law on Protection and Assistance to the Victim and Witness
3.	Ustawa z dnia 7 lipca 2005 r. o państwowej kompensacie przysługującej ofiarom niektórych czynów zabronionych (t.j. Dz.U. 2016 r. poz. 325). - Law on State Compensation to Victims of Certain Criminal Acts
4.	Ustawa z dnia 25 czerwca 1997 r. o świadku koronnym (t.j. Dz. U. z 2016 r. poz. 1197) - Crown Witness Act
5.	Ustawa z dnia 6 kwietnia 1990 r. o Policji (t.j. Dz. U. z 2023 r. poz. 171 z późn. zm.) – Police Act
6.	Dyrektywa Rady 2004/80/WE z dnia 29 kwietnia 2004 r. odnosząca się do kompensaty dla ofiar przestępstw (Dz. U. UE. L. z 2004 r. Nr 261, str. 15). - Council Directive 2004/80/EC of 29 April 2004 relating to compensation to crime victims Official Journal L 261 , 06/08/2004 P. 0015 - 0018
FURTHER READING	
1.	J. Skorupka (red.) Kodeks postępowania karnego: komentarz, Warszawa 2021

24. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific	specific learning outcomes				

	learning outcomes					
LO_1	K_W02	P7S_WG, P7S_WK	O_1-O_3	L1, C1	1-5	A2
LO_2	K_W08	P7S_WG, P7S_WK	O_1-O_3	L2-L4, C2-C4	1-5	A1-A4
LO_3	K_U09	P7S_UW, P7S_UK	O_1-O_3	L2-L4, C2-C4	2-5	A2-A4
LO_4	K_U13	P7S_UW	O_1-O_3	L2-L4, C2-C4	2-5	A2-A4
LO_5	K_K01	P7S_KK, P7S_KO	O_1-O_3	L1-L4, C1-C4	1-5	A3
LO_6	K_K03	P7S_KO	O_1-O_3	L2-L4, C2-C4	2-5	A4

### 25. Teacher of the subject

LA.	Teacher of the subject	Contact details	Form of teaching L – lecture, KNO- online learning, C – classes, FA/E – final assessment/examination
1.	mgr Dorota Niewiarowska	d.niewiarowska@wspol.edu.pl	L,C,E

### 26. Other useful information about the subject

Updated	19.06.2023 r.
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podkom. Dorota Niewiarowska  
 .....  
 (rank or academic/job title, full name and signature of document drafter)

**DYREKTOR**  
**INSTYTUTU NAUK PRAWNYCH**  
**Wydziału Bezpieczeństwa i Nauk Prawnych**  
 ..... Wyższej Szkoły Policji w Szczytnie .....  
 (date, stamp, signature of  
 Institute director / head of Department / head of the Foreign Languages Department)





# POLICE ACADEMY IN SZCZYTNO

Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Formalne narzędzia inicjowania i modelowania toku postępowania w sprawach o przestępstwa		<b>2. Name of the subject in English:</b> Formal tools for initiating and modelling the course of criminal proceedings	
<b>3. ECTS code:</b> 37	<b>4. ECTS points:</b> 2	<b>5. Education area:</b> Social sciences/legal sciences	<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Institute of legal sciences			
<b>8. Field of study:</b> Criminology		<b>9. Degree:</b> 2 <sup>nd</sup>	<b>10. Study profile:</b> Practical
<b>11. Group of subjects:</b> Leading subject		<b>12. Status of the subject:</b> obligatory	<b>13. Year of studies/semester:</b> 2023/2024 IV

14. Objectives		
O_1	Student will gain knowledge in the field of pleadings categories, formal and legal rules of their preparation in criminal cases.	
O_2	Student will gain knowledge and master skills in the field of conditions for filing an effective pleading and an appeal.	
O_3	Students will gain knowledge and acquire skills in the field of drafting pleadings addressed to procedural bodies, containing an application for a particular substantive decision.	
15. Preliminary requirements in terms of knowledge, skills and other competence		
1. Substantive criminal law		
2. Procedural criminal law		
16. Learning outcomes		
Knowledge		
LO_1	Graduate knows and understands in a comprehensive way features of a human being as a subject constituting social structures enabling crime control.	K_W02
LO_2	Student will be aware of and understand a variety of complex organisational methods and solutions, including teamwork, organisational strategy, crisis management, quality management, negotiations and decision-making processes, which may be applied in crime control	K_W08
Skills		
LO_3	Student is able to apply and modify methods and technologies as well as procedures, used in crime control.	K_U09
LO_4	Student is able to use various normative systems when solving problems concerning crime control	K_U13
Social competence		
LO_5	The student is prepared to comply with and require from others the rules binding in the organisation dealing with crime control, maintaining the quality of the conducted activity and the culture of cooperation, as well as ethical attitudes within the framework of the implemented organisational roles.	K_K01
LO_6	Identifies priorities in the tasks carried out by himself or by the team in particular related to security and crime control	K_K03

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Lectures	5	1. Classroom work	15
2. On-line work, KNO	0	2. On-line work	0
<b>Total number of lectures:</b>	<b>5</b>	<b>Total number of classes:</b>	<b>15</b>
<b>Total: 20</b>			

18. Curriculum content					
Semester	Lectures	Classes	Class topics	Number of teaching hours	Total
4	1	2	1. The essence and categories of pleadings in criminal proceedings	3	20
	2	7	2. Effectiveness of procedural acts in criminal proceedings	9	
	1	2	3. Drafting of pleadings initiating criminal proceedings	3	
	1	4	4. Methodology, drafting of proposals, statements, appeals	5	

<b>19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements</b>
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<b>Method of coursework assessment</b>	Pass a subject with a grade
<b>Form of coursework assessment</b>	Written test
<b>Basic assessment criteria and examination requirements</b>	Pass a subject with a grade obtained from the knowledge test (closed questions). A condition of passing is obtaining at least 60% of positive answers from the test in the formula specified by the teacher. The condition for passing practical classes is to attend all classes. Each absence will result in the need of completing the content in the manner specified by the teacher and obtaining positive grades from practical tasks performed during the classes. Work/projects completed individually during consultations.

#### 20. Teaching forms and methods

1.	Interactive lecture
2.	Text analysis with discussion
3.	Case study
4.	Group work
5.	Subject exercises

#### 21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)

<b>A_1 FoE</b>	Grade from knowledge tests
<b>A_2 FoE</b>	Grade from oral answers
<b>A_3 FoE</b>	Evaluation of the practical task (case study)
<b>A_4 FiE</b>	Pass a subject with a grade

#### 22. Student's workload

FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>	<b>20</b>	<b>0,8</b>
— lectures	5	
— classes	15	
— teacher consultation + examination	0	
<b>Self-study including:</b>	<b>30</b>	<b>1,2</b>
— preparation for classes	20	
— preparation for final assessment/examination	10	
<b>TOTAL</b>	<b>50</b>	<b>2</b>

#### 23. List of reference books

##### OBLIGATORY READING

1. Ustawa z dnia 6 czerwca 1997 r. Kodeks postępowania karnego (Dz.U. t.j. 2020 r. poz. 534 ze zm.).

##### FURTHER READING

1. D. Świecki, Postępowanie odwoławcze w sprawach karnych, Warszawa 2020
2. M. Błoński, Wzory pism procesowych w sprawach karnych w komentarzem, Warszawa 2020
3. A. Cempura, A. Kasolik, Metodyka sporządzania pism procesowych w sprawach karnych, cywilnych, gospodarczych i administracyjnych, Warszawa 2020

#### 24. Convergence chart for learning outcomes

Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
LO_1	K_W02	P7S_WG, P7S_WK	O_1-O_3	L1-L4, C1-C4	1, 2, 3, 4, 5	A_1-A_4
LO_2	K_W08	P7S_WG, P7S_WK	O_1-O3	L1-L4, C1-C4	1, 2, 3, 4, 5	A_1-A_4
LO_3	K_U09	P7S_UK, P7S_UW	O_1-O_3	L1-L4, C1-C4	1, 2, 3, 4, 5	A_1-A_4
LO_4	K_U13	P7S_UW, P7S_UK	O_1-O_3	L1-L4, C1-C4	2, 3, 4, 5	A_1-A_4
LO_5	K_K01	P7S_KR	O_1-O_3	C1-C4	3,5	A_1, A_3
LO_6	K_K03	P7S_KR	O_1-O_3	C1-C4	2,3,4,5	A_2-A_4



25. Teacher of the subject			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, KNO- online learning, C – classes, FA/E – final assessment/examination
1.	podkom. Dorota Niewiarowska	d.niewiarowska@wspol.edu.pl	L,C
26. Other useful information about the subject			
A	—		
Updated		19.06.2023	

Podkom. Dorota Niewiarowska  
 .....  
 (rank or academic/job title, full name and signature of  
 document drafter)

**DYREKTOR**  
**INSTYTUTU NAUK PRAWNYCH**  
 Wydziału Bezpieczeństwa i Nauk Prawnych  
 Wyższej Szkoły Policji w Szczytowie  
 .....  
 (date, stamp, signature of  
 Institute director / head of Department / head of the Foreign Languages Department)

*mgr insp. dr Beata Bekus*





# POLICE ACADEMY IN SZCZYTNO

## Faculty of Social Communication

### Syllabus

<b>1. Name of the subject in Polish:</b> <b>Komunikacja społeczna</b>			<b>2. Name of the subject in English:</b> Social Communication		
<b>3. ECTS code:</b>	<b>4. ECTS points:</b> 3	<b>5. Educational profile:</b> practical	<b>6. Education area:</b> Social Sciences	<b>7. Language of instruction:</b> English	
<b>8. Name of the unit offering the subject (Institute, Department):</b> Institute of Social Sciences					
<b>9. Field of study:</b> Internal Security		<b>10. Degree:</b> Second	<b>11. Mode:</b> Stationary	<b>12. Specialization:</b> without specialization	
<b>13. Group of subjects:</b> general (0)		<b>14. Status of the subject:</b> obligatory		<b>15. Year of studies/semester:</b> I/1	

16. Objectives	
<b>C1</b>	Providing knowledge in social communication used in social relations
<b>C2</b>	Getting to know the functioning of social communication within the organization and the team
<b>C3</b>	Developing skills for creating their own image and institutions
<b>C4</b>	Providing knowledge in terms of cooperating with media

17. Preliminary requirements in terms of knowledge, skills and other competence
lack

18. Learning outcomes			
Knowledge		*CW	**SS
<b>EK-1</b>	Replaces and explains the selected systems of social communication	x	x
<b>EK-2</b>	Recognizes the selected principles of effective communication techniques and create their own image and institutions of state administration	x	x
<b>EK-3</b>	Describes the mechanisms of image creation and contact with the media	x	x
Skills		x	x
<b>EK-4</b>	Skillfully creates self-image and institutions	x	x
<b>EK-5</b>	It analyzes the mechanisms hindering and facilitating networking	x	x
<b>EK-6</b>	Apply the rules of social communication	x	x
<b>EK-7</b>	It has the skills necessary for self-presentation		
Social competence			
<b>EK-8</b>	Skillfully uses persuasive communication	x	x
<b>EK-9</b>	Skillfully uses persuasive communication		
<b>EK-10</b>	Disseminates knowledge of criminological		

\*CW – Classwork

\*\*SS – Self-study

19. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
L.1 - Fundamentals of Social Communication	2/0	C.1 - Types and techniques of social communication	6/0
L.2 Social communication within the organization and team work	0/3	C.2 Social communication within the organization, team	6/0

L.3 The importance of public relations, image and advertising in social communication	0/3	C.3 Public relations, image and advertising as elements of social communication	6/0
L.4 Ethics and etiquette in social communication	0/3	C.4 Body language, dress code and ethical aspects of social communication.	6/0
L.5 The use of the mass media in social communication	4/0	C.5 The use of the mass media in social communication	6/0
<b>Total number of lectures:</b>	<b>15=6/9</b>	<b>Total number of classes:</b>	<b>30/0</b>
<b>Total: 45</b>			

20. Curriculum content for each semester					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
1	L1-5	15	C 1-5	30	45

21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Exam
Form of coursework assessment	Written
Basic assessment criteria and examination requirements	The condition of the exam is to get credit for exercises in the form of presence and participation in the simulations. Participation in the written completion of a written test consisting of closed questions and obtain at least 60% positive responses.

22. Teaching forms and methods	
1.	Lectures using multimedia presentations
2	Talk teaching
3	Work in groups
4	Simulations
5	e-learning

23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
F1.	Class activity
F.2	Oral answer
F.3	Rating practical tasks
P.1	Knowledge test

24. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>	<b>40</b>	<b>2,4</b>
— lectures	5	
— classes	25	
— teacher consultation + examination	10	
<b>Self-study including:</b>	<b>60</b>	<b>2,6</b>
— preparation for classes	35	
— preparation for final assessment/examination	25	
<b>TOTAL</b>	<b>100</b>	<b>5</b>

**25. List of reference books**

**OBLIGATORY READING**

1.

**FURTHER READING**

1.

**26. Convergence chart for learning outcomes**

Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
EK-1	K_W02 K_W10 K_W11	S1P_W01 S1P_W04 S1P_W05 S1P_W07 S1P_W08	C1, C2		1,2,3	F1, F2,P1
EK-2	K_W02 K_W10 K_W11 K_W12 K_W13 K_W18	S1P_W01 S1P_W03 S1P_W04 S1P_W05 S1P_W06 S1P_W07 S1P_W08	C1, C2, C3	L2, C2	1,2,3,4,5	F1, F2, F3, P1
EK-3	K_W02 K_W10 K_W11 K_W12 K_W18 K_W19	S1P_W01 S1P_W03 S1P_W04 S1P_W05 S1P_W06 S1P_W07 S1P_W08 S1P_W09	C1, C2, C3, C4	L3,C3 L5, C5	1,2,3,4,5	F1, F2, F3, P1
EK-4	K_U10 K_U13 K_U16	S1P_U02 S1P_U03 S1P_U04 S1P_U05 S1P_U07 S1P_U09 S1P_U10	C1, C2, C3	L3, C3	1,2,3,5	F1, F2, P1
EK-5	K_U06 K_U18	S1P_U01 S1P_U04 S1P_U06 S1P_U07 S1P_U08	C1, C2	L2, C2	1,2,3	F1, F2,P1
EK-6	K_U06	S1P_U01 S1P_U06 S1P_U07 S1P_U08	C1, C2, C3	L1, C1 L2, C2 L3, C3 L4, C4 L5, C5	1,2,3,4	F1, F2, F3, P1
EK-7	K_U16 K_U18	S1P_U02 S1P_U04 S1P_U05 S1P_U10	C2, C3	L3, C3 L4, C4 L5,C5	1,2,3,4	F1, F2, F3
EK-8	K_K02 K_K06	S1P_K01 S1P_K02 S1P_K04	C2, C3	L1, C1	1,2,3,4	F1, F2, F3
EK-9	K_K03 K_K04	S1P_K02 S1P_K03 S1P_K04	C2, C3,C4	L1, C1 L2, C2	1,2,3,4	F1, F2, F3
EK-10	K_K01	S1P_K01 S1P_K06	C2, C3, C4	L4, C4 L5, C5	1,2,3,4	F1, F2, F3

<b>27. Teacher of the subject</b>			
<b>LP.</b>	<b>Teacher of the subject</b>	<b>Contact details</b>	<b>Form of teaching</b> L – lecture, C – classes, FA/E – final assessment/examination
<b>1.</b>	LtD. PhD Beata Bekulard	e-mail: b.bekulard@wspol.edu.pl	L, C, E
<b>2</b>	LtD. Sylwia Królicka	e-mail: s.krolicka@wspol.edu.pl	L, C, E

<b>28. Other useful information about the subject</b>	
A	All materials on the subject are implemented on Campus
B	Practical classes are held at the classrooms according to plan activities
C	Shifts (consultations) are held according to schedule consultation of the Institute of Social Sciences

<b>Updated</b> <b>28.06.2023</b>	
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.....  
(rank or academic/job title, full name and signature of  
document drafter)

.....  
(date, stamp, signature of  
Institute director / head of Department / head of the Foreign Languages  
Department)



# POLICE ACADEMY IN SZCZYTNO

## Faculty of Security and Legal Science

### Syllabus

1. Name of the subject in Polish: <b>Metodologia bezpieczeństwa</b>			2. Name of the subject in English: <b>Security Methodology</b>		
3. Code: 14	4. ECTS points: 4	5. Educational profile: Social Science	6. Education area: Internal security	7. Language of instruction: English	
8. Name of the unit offering the subject (Institute, Department): Prevention Institute, Faculty of Internal Security and Legal Science					
9. Field of study: Internal Security		10. Degree: Master	11. Mode: Academic	12. Specialization: General	
13. Group of subjects: Major		14. Status of the subject: Obligatory		15. Year of studies/semester: I/II	

### 16. Objectives

C_1	To acquaint students with the general research methodology, also to present important research trends and define methodological consequences resulting from adopting a particular research stance.
C_2	To acquaint students with the specificity, essence, content and scope of problems solved in security methodology.
C_3	To teach students how to properly use research methods, techniques and tools appropriate to security methodology and undertaken research problems.
C_4	To teach students the application of security methodology and how to solve practical problems of functioning of executive structures responsible for state internal security.

### 17. Preliminary requirements in terms of knowledge, skills and other competence

1. Basic knowledge of the theory of cognition and formal logic.
2. The ability to use research methods, techniques and tools in general research methodology.

### 18. Learning outcomes

*A holder of master degree*

Knowledge		*CW	**SS
EU_1	Has an extended knowledge of the major ontological categories and doctrines. Can define relations between methodology, ontology, epistemology and axiology, also its' resulting and consequences in scientific research.	X	
EU_2	Has an extended knowledge of the limits and applicability of security research methodology while solving problems of effective operation of state institutions and bodies responsible for security.	X	
EU_3	Knows how to use methods, techniques and research tools in analytical, planning and implementation processes, related to functioning of the state and its safety institutions.	X	
EU_4	Knows the scope of practical methodological solutions used in the creation of state security strategies and systems.	X	
Skills			
EU_5	Has the ability to identify and formulate research problems related to functioning of the state and its security institutions.	X	X
EU_6	Has the ability of practical use of specific methods, techniques and research tools while solving practical problems of state security.	X	X
EU_7	Has the ability to make choices, decisions and propose practical solutions depending on the point of view of efficiency and resulting from the conducted research.	X	X
Social competence		X	
EU_8	Is prepared to serve as an organizer and leader of security research in executive positions in the state's internal security structures and institutions.	X	
EU_9	Is aware of the importance and significance of security methodology as a tool for correctness and rationality of decisions and actions taken by institutions and structures responsible for security.	X	

\*CW – Classwork

\*\*SS – Self-study

### 19. Curriculum content

Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Security methodology in the system of Polish science. Methodological separateness of safety sciences.	3	---	0

2. Pragmatic and apragmatic security methodology. Contemporary development of security methodology - leading trends, schools, problems, applications	3	---	0
3. Qualitative security methods	6	1. Modeling the state environment. Classical strategic analysis. Evaluation of state potential. Elements of theory decision. Heuristic methods. Designing operational and preparatory concepts of national of national security. Methods of optimization and implementation of concepts. Scenario methods. Designing executive state structures. National Security System, State Defense System. Designing task structures. Creating an information base as a basis for planning the concept of national security.	15
4. Quantitative security methods	8	2. Decision-making analysis. Analysis of political and military situations. Decision making under uncertainty and risk. Analysis and methods of security systems optimization. Criteria and indicators of assessment. Application of quantitative and qualitative methods. Qualitative and quantitative methods in practice of chosen organs of state (police, local administration organs).	15
<b>Total number of lectures:</b>	<b>20</b>	<b>Total number of classes:</b>	<b>30</b>
			<b>Total: 50</b>

20. Curriculum content for each semester					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
II	L_1, L_2, L_3, L_4	20	C_1, C_2	30	50

21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Written exam
Form of coursework assessment	Written exam in the basic session. Written exam in alternative sessions (solution to a specific research problem)
Basic assessment criteria and examination requirements	Credit for the semester is based on participation in the classes. All exercises have a practical character. Students – working on a group – develop specific research tasks, and studies are evaluated by the teacher after each class. The semester ends with a written exam to be completed by each student separately. Students have to receive positive grades from each exercises and that allow them to write an exam. Participation in lectures and classes is obligatory. It is possible to miss only one edition classes.

22. Teaching forms and methods	
1.	Lectures
2.	Classes – solving a practical research problem in the field of internal security

23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
FoE1.	Assessment of the practical application of methods, techniques and research tools - group work / written reports / practical exercise
FiE1.	Written exam

24. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		<b>2</b>
— lectures	20	
— classes	30	
— teacher consultation + examination		
<b>Self-study including:</b>		<b>2</b>
— preparation for classes	35	
— preparation for final assessment/examination	15	
<b>TOTAL</b>	<b>100</b>	<b>4</b>



25. List of reference books	
OBLIGATORY READING	
1.	A. Dawidczyk, J. Jurczak, <i>Metodologia bezpieczeństwa w przykładach i zastosowaniach. Podręcznik akademicki</i> , Difin, Warszawa 2022
2.	A. Dawidczyk, J. Jurczak, P. Łuka, <i>Metody, techniki, narzędzia nauk o bezpieczeństwie</i> , Difin, Warszawa 2019
3.	Z. Ścibiorek, B. Wiśniewski, A. Dawidczyk, R.B. Kuc, <i>Bezpieczeństwo wewnętrzne. Podręcznik akademicki</i> , Toruń 2015, 2017
4.	T. R. Aleksandrowicz, <i>Kluczowe megatrendy w bezpieczeństwie państwa w XXI wieku</i> , Warszawa 2020
FURTHER READING	
1.	Buzan B., Hansen L., <i>The Evolution of International Security Studies</i> , Cambridge 2009
2.	Buzan B., Waewer O., Wild de J., <i>Security: A New Framework for Analysis</i> , London 1998
3.	Collins A., <i>Contemporary Security Studies</i> , Oxford 2007
4.	Williams Ch., <i>Doing International Research: Global and Local Methods</i> , Londyn 2015

26. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
EU_1	K_W02	P7U_W	C_1	L_1	1	FoE
EU_2	K_W14	P7U_W	C_2	L_2	1	FoE
EU_3	K_W13	P7U_W	C_2	L_2	1	FoE
EU_4	K_W13	P7U_W	C_2	L_2	1	FoE
EU_5	K_U02, K_U03	P7U_U	C_3	L_3, L_4, C_1, C_2	1, 2	FoE; FiE
EU_6	K_U06, K_U07	P7U_U	C_3	L_3, L_4, C_1, C_2	1, 2	FoE; FiE
EU_7	K_U09, K_U12, K_U14	P7U_U	C_3	L_3, L_4, C_1, C_2	1, 2	FoE; FiE
EU_8	K_K03, K_K04, K_K09	P7U_K	C_4	L_3, L_4, C_2	1, 2	FoE; FiE
EU_9	K_K01	P7U_K	C_4	L_3, L_4, C_2	1, 2	FoE; FiE

27. Teacher of the subject			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	dr Justyna Jurczak	j.jurczak@wspol.edu.pl	L, C, E

28. Other useful information about the subject	
A	Consultation – every 1 <sup>st</sup> and 3 <sup>rd</sup> Monday of the month, 11:30 – 13:00

Updated	28.06.2023
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.....  
(rank or academic/job title, full name and signature of document drafter)

.....  
(date, stamp, signature of  
Institute director / head of Department / head of the Foreign Languages Department)





# POLICE ACADEMY IN SZCZYTNO

## Faculty of Security and Legal Sciences

### Syllabus

1. Name of the subject in Polish: Cyberprzestępczość			2. Name of the subject in English: Cybercrime		
3. ECTS code: 19	4. ECTS points: 3	5. Educational profile: Social sciences	6. Education area: Security sciences	7. Language of instruction: English	
8. Name of the unit offering the subject (Institute, Department):					
9. Field of study: Internal security		10. Degree: Second	11. Mode: Stationary	12. Specialisation: _____	
13. Group of subjects: Directional		14. Status of the subject: Mandatory		15. Year of studies/semester: 2023/2024, 3	

### 16. Objectives

C_1	To learn the skills to identify the source of evidence regarding traces and digital evidence.
C_2	Acquire skills in securing electronic evidence.
C_3	Acquire the ability to determine the methodology for examining digital evidence.
C_4	To learn the principles and methods of checking a computer system for digital evidence.

### 17. Preliminary requirements in terms of knowledge, skills and other competence

1	Knowledge of the concepts and possession of the skills obtained in the classes of the subject "Information Technology".
2	The ability to use Internet resources.

### 18. Learning outcomes

*A holder of second degree.*

Knowledge		*CW	**SS
EU_1	Knows the basic methods, techniques, tools and materials used in securing electronic evidence.	0,7	2,3
Skills			
EU_2	Student is able to acquire data, as well as skillfully interpret the results obtained.	0,7	2,3
EU_3	Indicates the basic developments in cybercrime.	0,7	2,3
Social competence			
EU_4	Be able to prioritise appropriately to achieve a task set by self or others.	0,7	2,3
EU_5	Can interact and work in a group, taking on different roles within it.	0,7	2,3

\* CW – Classwork

\*\*SS – Self-study

### 19. Curriculum content

Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Internet services	2	1. Internet services	4
2. Hardware and information technology	3	2. Hardware and information technology	4
3. Phishing	2	3. Phishing	2
4. Identity theft	2	4. Identity theft	2
5. Telecommunications fraud	2	5. Telecommunications fraud	4
6. Data gathering.	2	6. Data gathering.	4
7. Securing data files	2	7. Securing data files	5
<b>Total number of lectures:</b>	<b>15</b>	<b>Total number of classes:</b>	<b>25</b>
<b>Total: 40</b>			

20. Curriculum content for each semester					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
III	W1-W7	15	Cw1-Cw7	25	40

21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Pass with mark
Form of coursework assessment	Written
Basic assessment criteria and examination requirements	<p>The course is completed in one semester. The method of course completion is passing with mark (scale 2-5). The grade is the product of the grade from the written test and the grade from the classes (weighting: 70/30). Participation and active participation in all classes conducted in the form of classes as well as obtaining positive grades from works performed as part of the classes are a prerequisite for obtaining credit for the course. from works performed as part of them. A student may be allowed an excused absence from classes during the module in classes during the module, however he/she is obliged to do it, before final assessment, during scheduled and conducted consultations.</p> <p><b>Assessment criteria:</b>            Passing of the programme contents conducted in the form of lectures shall be achieved through active participation of the student in the conducted classes, obtaining positive current grades and passing the classes. A component of the pass mark is active participation in classes - in accordance with The pass mark is made up of active participation in classes - in accordance with the specified rules - and a grade from a written test of knowledge given by the teacher. The student passes the written test when he obtains at least 60% of the points. Program contents in the field of cybercrime will also be evaluated on the basis of performed. The evaluation will be based on the reports from the exercises. The grade will be given on the basis of exercise reports .</p>

22. Teaching forms and methods	
1.	Lecture.
2.	Interactive lecture.
3.	Auditorium exercises.
4.	Discussion.

23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
F_1	Reports from exercises.
P_1	Written test of the course.

24. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>	<b>40</b>	<b>2</b>
— lectures	15	
— classes	25	
— teacher consultation + examination		
<b>Self-study including:</b>	<b>20</b>	<b>1</b>
— preparation for classes	15	
— preparation for final assessment/examination	5	
<b>TOTAL</b>	<b>60</b>	<b>3</b>

## 25. List of reference books

### OBLIGATORY READING

1. Adamski A., Prawo karne komputerowe. Warszawa 2000;
2. Kosiński J.- „Paradygmaty cyberprzestępczości”- Warszawa 2015
3. Lach A., Dowody elektroniczne w procesie karnym. Toruń 2004;

### FURTHER READING

1. J. Kosiński, Cyberprzestępczość, Warszawa 2015
2. Dubis W., Szarek T., Skrobich A., Wójcik B.: Prawo elektroniczne z praktycznym komentarzem, Infor 2007;
3. Memorandum objaśniające do Konwencji o cyberprzestępczości, ETS-185;

## 6. Convergence chart for learning outcomes

Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
EU_1	K_W14	P7U_W	C2, C3	W1-W3, Cw2-Cw5	1, 2, 3, 4	F1, P1
EU_2	K_U8	P7U_U	C1, C2, C5	Cw2	1, 2, 3, 4	F1, P1
EU_3	K_U10	P7U_U	C1, C2, C4, C5	W1-W3, Cw1-Cw7	1, 2, 3, 4	F1, P1
EU_4	K_K02	P7U_K	C2, C3, C5	W1-W7, Cw1-Cw6	1, 2, 3, 4	F1, P1
EU_5	K_K06	P7U_K	C3, C4	Cw7	1, 2, 3, 4	F1, P1

## 27. Teacher of the subject

LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	<i>Paweł Olber, PhD</i>	tel. 5476 e-mail: <a href="mailto:p.olber@wspol.edu.pl">p.olber@wspol.edu.pl</a>	L, C, FA/E
2.	<i>Michał Podbielski</i>	tel. 5437 e-mail: <a href="mailto:p.olber@wspol.edu.pl">p.olber@wspol.edu.pl</a>	L, C

## 28. Other useful information about the subject

A	All material related to the subject are located at website: <a href="http://www.wspol.edu.int">http://www.wspol.edu.int</a>
B	Practical classes are held on block: PCA-B
C	Duties (consultation): Police Lieutenant, PhD Paweł Olber - 1st and 2nd Monday of the month, Hours: 16.00 – 18.00

**Updated**

19.06.2023

Senior lecturer, PhD Paweł Olber

(rank or academic/job title, full name and signature of document drafter)

p.o. **DYREKTOR**  
INSTYTUTU SŁUŻBY KRYMINALNEJ  
WYDZIAŁU BEZPIECZEŃSTWA I NAUK PRAWNYCH  
WYSZEJ SZKOŁY POLICJI WARSZATYŃNE  
ml. insp. dr inż. *Michał Podbielski*

(date, stamp, signature of Institute director / head of Department / head of the Foreign Languages Department)

21.06.2023.





# POLICE ACADEMY IN SZCZYTNO

Erasmus +

## Syllabus

1. Name of the subject in Polish: ZWALCZANIE TERRORYZMU			2. Name of the subject in English: COMBATING TERRORISM		
3. ECTS code: 12	4. ECTS points: 5	5. Educational profile: GENERAL ACADEMIC	6. Education area: SECURITY SCIENCES	7. Language of instruction: ENGLISH	
8. Name of the unit offering the subject (Institute, Department):					
9. Field of study: INTERNAL SECURITY		10. Degree: MASTER	11. Mode: STATIONARY	12. Specialisation: -----	
13. Group of subjects: DIRECTIONAL		14. Status of the subject: MANDATORY		15. Year of studies/semester: I/2	

16. Objectives	
C_1	Presentation of the characteristics of modern terrorism
C_2	Presentation of the principles of organization and operation of the Polish anti-terrorist system with particular emphasis on the role and tasks of the Police.
C_3	Discuss the role of coordination in counterterrorism operations.
C_4	Prepare the student to take action in the framework of anti-terrorist social prevention.
C_5	Discuss the course of the detection process in cases of terrorist crimes.
C_6	Presentation of the principles of cooperation with the media in situations of terrorist threats.
C_7	Discuss the potential of counterterrorism forces and measures.
C_8	Prepare the student to behave appropriately in a terrorist threat or attack situation.

17. Preliminary requirements in terms of knowledge, skills and other competence	
1	The ability to understand and perceive state security threats and analyze these threats.
2	The ability to see the manifestations and understand the determinants of terrorism and the mechanisms for preventing terrorist threats.
3	Knowledge of the legal basis of the state security system entities in the prevention and elimination of the consequences of threats.

18. Learning outcomes			
<i>A holder of second degree.</i>			
Knowlegde		*CW	**SS
EU_1	Knows the organizational aspects and actors of the anti-terrorism system	2,6	2,4
EU_2	Can justify the importance of coordination for the anti-terrorism system	2,6	2,4
Skills			
EU_3	Analyzes media information about terrorist threats in an attack situation	2,6	2,4
EU_4	Behaves according to specified rules at the scene of a terrorist attack	2,6	2,4
Social competence			
EU_5	Is oriented to the need for continuous updating of knowledge in the field of counter-terrorism	2,6	2,4
EU_6	Is aware of the importance of the smooth functioning of the anti-terrorism system for ensuring internal security	2,6	2,4

\* CW – Classwork

\*\*SS – Self-study

19. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Characteristics of modern terrorism.	4	1. Characteristics of modern terrorism.	2
2. Cyberterrorism	4	2. Cyberterrorism	6
3. Anti-terrorism system	2	3. Anti-terrorism system	3





4. Coordination of anti-terrorist operations	3	4. Coordination of anti-terrorist operations	2
5. Recognition of terrorist threats	3	5. Recognition of terrorist threats	4
6. The role and tasks of the Polish Police in countering and combating terrorism	2	6. The role and tasks of the Polish Police in countering and combating terrorism	3
7. Prevention of terrorism	2	7. Prevention of terrorism	2
8. Investigation process for terrorist crimes	2	8. Investigation process for terrorist crimes	4
9. Counter-terrorist forces and measures	3	9. Counter-terrorist forces and measures	4
10. Cooperation with the media in the situation of terrorist threats	2	10. Cooperation with the media in the situation of terrorist threats	2
11. Procedures and rules of conduct in the situation of a terrorist attack	2	11. Procedures and rules of conduct in the situation of a terrorist attack	4
<b>Total number of lectures:</b>	<b>29</b>	<b>Total number of classes:</b>	<b>36</b>
<b>Total: 65</b>			

#### 20. Curriculum content for each semester

Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
III	L1-L11	29	C1-C11	36	65

#### 21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements

Method of coursework assessment	Exam
Form of coursework assessment	Written
Basic assessment criteria and examination requirements	<p>The course is completed in one semester. The method of course completion is passing with mark (scale 2-5). The grade is the product of the grade from the written test and the grade from the classes (weighting: 70/30). Participation and active participation in all classes conducted in the form of classes as well as obtaining positive grades from works performed as part of the classes are a prerequisite for obtaining credit for the course. from works performed as part of them. A student may be allowed an excused absence from classes during the module in classes during the module, however he/she is obliged to do it, before final assessment, during scheduled and conducted consultations.</p> <p><b>Assessment criteria:</b>  Passing of the programme contents conducted in the form of lectures shall be achieved through active participation of the student in the conducted classes, obtaining positive current grades and passing the classes. A component of the pass mark is active participation in classes - in accordance with The pass mark is made up of active participation in classes - in accordance with the specified rules - and a grade from a written test of knowledge given by the teacher. The student passes the written test when he obtains at least 60% of the points. Program contents in the field of cybercrime will also be evaluated on the basis of performed. The evaluation will be based on the reports from the exercises. The grade will be given on the basis of exercise reports .</p>

#### 22. Teaching forms and methods

1.	Lecture.
2.	Interactive lecture.
3.	Auditorium exercises.
4.	Discussion.

#### 23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)

F_1	Reports from exercises.
P_1	Written test of the course.

#### 24. Student's workload

FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
Classwork including:	65	



— lectures	29	2,6
— classes	36	
— teacher consultation + examination		
<b>Self-study including:</b>	<b>60</b>	2,4
— preparation for classes	40	
— preparation for final assessment/examination	20	
<b>TOTAL</b>	<b>125</b>	<b>5</b>

## 25. List of reference books

### OBLIGATORY READING

1. The Sage encyclopedia of terrorism, second edition, edited by G. Martin, New York 2011;
2. The myth of martyrdom. A. Langford, New York 2013;
3. Combating terrorism, G.D. Smith, New York 2011;

### FURTHER READING

1. Mass-mediated terrorism, B.L. Nacos, Plymouth 2007;
2. Old and new terrorism, P. R. Neumann, Cambridge 2011;
3. Antiterrorism education. Necessity and responsibility of our times, edited by K. Jalożyński, A. Letkiewicz, Szczytno 2010;

## 6. Convergence chart for learning outcomes

Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
EU_1	K_W05	P7U_W P7S_WG	C2 - C3, C5 - C7	W.2-W.10 Ćw.2-Ćw.3	1,2,3	F1, F2
EU_2	K_W09	P7U_W P7S_WG	C2 - C3, C5 - C7	W.2-W.10 Ćw.2-Ćw.3	1,2,3	F1, F2
EU_3	K_W14	P7U_W P7S_WG	C2 - C3, C5 - C7	W.2-W.10 Ćw.2-Ćw.3	1,2,3	F1, F2
EU_4	K_U01	P7U_U P7S_UW	C1, C4 - C6, C8	W.1, W.5, W.7, W.10, W.11, Ćw.1,Ćw.11	1,2,3	F1, F2
EU_5	K_U12	P7U_U P7S_UW	C1, C4 - C6, C8	W.1, W.5, W.7, W.10, W.11, Ćw.1,Ćw.11	1,2,3	F1, F2
EU_6	K_U24	P7U_U P7S_UW	C1, C4 - C6, C8	W.1, W.5, W.7, W.10, W.11, Ćw.1,Ćw.11	1,2,3	F1, F2
EU_7	K_K02	P7U_K P7U_KO	C1, C4 - C6, C8	W.1, W.5, W.7, W.10, W.11, Ćw.1,Ćw.11	1,2,3	F1, F2

## 27. Teacher of the subject

LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	Błażej Jewartowski	tel. +48 47 7335058 e-mail: b.jewartowski@wspol.edu.pl	L, C, FA/E

## 28. Other useful information about the subject

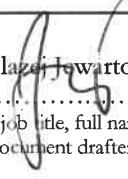
A	All material related to the subject are located at website: <a href="http://www.wspol.edu.int">http://www.wspol.edu.int</a>
B	Practical classes are held on block: PCA-B
C	Duties (consultation): Lt, Błażej Jewartowski - 1st and 3rd Tuesday of the month, Hours: 16.00 – 18.00



<b>Updated</b>	19.06.2023
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Lt. Blazej Jęwartowski

.....  
(rank or academic/job title, full name and signature of document drafter)



p.o. **DYREKTOR**  
INSTYTUTU SŁUŻBY KRYMINALNEJ  
WYDZIAŁU BEZPIECZEŃSTWA I NAUK PRAWNYCH  
.....  
WYKSZTAŁCENIA I SZCZYTNIÉ

21.06.2023

(date, stamp, signature of

Institute director / head of Department / head of the Foreign Languages Department)

*mi insp. dr hab. Michał Bakorczyk*





# POLICE ACADEMY IN SZCZYTNO

## Faculty of Security and Legal Sciences

### Syllabus

1. Name of the subject in Polish: Zagrożenia w cyberprzestrzeni			2. Name of the subject in English: Threats in cyberspace			
3. ECTS code:38	4. ECTS points: 3	5. Educational profile: Social sciences	6. Education area: Security sciences	7. Language of instruction: English		
8. Name of the unit offering the subject (Institute, Department):						
9. Field of study: Criminology		10. Degree: Second	11. Mode: Stationary	12. Specialisation: _____		
13. Group of subjects: Obligatory		14. Status of the subject: Mandatory			15. Year of studies/semester: 2023/2024, 2	

### 16. Objectives

C_1	To familiarise students with issues related to threats in cyberspace and methods of preventing cybercrime.
C_2	To deepen theoretical knowledge in the field of ICT security and to acquire practical skills to combat new forms of crime.

### 17. Preliminary requirements in terms of knowledge, skills and other competence

1	Knowledge of the concepts and possession of the skills obtained in the classes of the subject "Information Technology".
2	The ability to use Internet resources.

### 18. Learning outcomes

*A holder of second degree.*

Knowledge		*CW	**SS
EU_1	Can identify sources of trace and digital evidence.	1,2	1,8
EU_2	Describes the methodology for examining digital evidence.	1,2	1,8
Skills			
EU_3	Can secure electronic evidence.	1,2	1,8
EU_4	Performs a search of the computer system.	1,2	1,8
Social competence			
EU_5	Cooperates with an expert in computer forensics.	1,2	1,8
EU_6	Is ready to complement and improve the acquired criminological knowledge.	1,2	1,8

\* CW – Classwork

\*\*SS – Self-study

### 19. Curriculum content

Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Cybersecurity	2	1. _____	_____
2. Cybercrime - criminal and criminological aspects	4	2. Hardware and information technology	10
3. Characteristics of cybercrime in Poland	2	3. Phishing	4
4. Criminological prevention and opportunities for preventing cybercrime	2	4. Identity theft	6
<b>Total number of lectures:</b>	<b>10</b>	<b>Total number of classes:</b>	<b>20</b>
<b>Total: 30</b>			

20. Curriculum content for each semester					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
IV	W1-W4	10	Cw2-Cw4	20	30

21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Exam
Form of coursework assessment	Written
Basic assessment criteria and examination requirements	The course is realised in one semester, it ends with a written examination, the grading scale is 2-5. The condition to take the examination is obtaining a credit on the basis of attendance at the lecture classes and positive mark from the exercise classes. Assessment during classes: activity, written colloquia and oral answers, Attendance at classes - obligatory - one excused absence is allowed. A larger number of absences - a necessity to pass the material discussed during the missed classes through consultations.

22. Teaching forms and methods	
1.	Problem-based lecture
2.	Multimedia presentation.
3.	Group work.
4.	Discussion.

23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
F 1	Presentation of the study of the topic.
F 2	Oral answer.
P 1	Written examination.

24. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>	<b>30</b>	<b>1,2</b>
— lectures	10	
— classes	20	
— teacher consultation + examination		
<b>Self-study including:</b>	<b>45</b>	<b>1,8</b>
— preparation for classes	30	
— preparation for final assessment/examination	10	
— other	5	
<b>TOTAL</b>	<b>75</b>	<b>3</b>

25. List of reference books	
OBLIGATORY READING	
1.	B. Hołyst, Kryminologia, Warszawa 2009
2.	M. Górka red., Cyberbezpieczeństwo jako podstawa bezpiecznego państwa i społeczeństwa w XXI wieku, Warszawa 2014
3.	M. Siwicki, Cyberprzestępczość, C.H. Beck 2013
FURTHER READING	
1.	J. Kosiński, Paradygmaty cyberprzestępczości, Warszawa 2015
2.	B. Hołyst, Terroryzm, Warszawa 2009
3.	J. Kosiński, Paradygmaty cyberprzestępczości, Warszawa 2015



### 6. Convergence chart for learning outcomes

Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
EU_1	K_W01		C_1, C_2	W_1-W_4, ĆW_1-4	1, 2, 3, 4	F_1, F_2
EU_2	K_W03		C_1, C_2	W_1-W_4, ĆW_1-4	1, 2, 3, 4	F_1, F_2
EU_3	K_U01		C_1, C_2	W_1-W_4, ĆW_1-4	1, 2, 3, 4	F_1, F_2
EU_4	K_U09		C_1, C_2	W_1-W_4, ĆW_1-4	1, 2, 3, 4	F_1, F_2
EU_5	K_K02		C_1, C_2	W_1-W_4, ĆW_1-4	1, 2, 3, 4	F_1, F_2
EU_6	K_K04		C_1, C_2	W_1-W_4, ĆW_1-4	1, 2, 3, 4	F_1, F_2

### 27. Teacher of the subject

LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	<i>Paweł Olber, PhD</i>	tel. 5476 e-mail: <a href="mailto:p.olber@wspol.edu.pl">p.olber@wspol.edu.pl</a>	L, C, FA/E
2.	<i>Michał Podbielski</i>	tel. 5437 e-mail: <a href="mailto:p.olber@wspol.edu.pl">p.olber@wspol.edu.pl</a>	L, C

### 28. Other useful information about the subject

A	All material related to the subject are located at website: <a href="http://www.wspol.edu.int">http://www.wspol.edu.int</a>
B	Practical classes are held on block: PCA-B
C	Duties (consultation): Police Lieutenant, PhD Paweł Olber - 1st and 2nd Monday of the month, Hours: 16.00 – 18.00

<b>Updated</b>	19.06.2023
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Senior lecturer, PhD Paweł Olber

.....  
(rank or academic/job title, full name and signature of document drafter)

p.o. **DYREKTOR**  
INSTYTUTU SŁUŻBY KRYMINALNEJ  
WYDZIAŁU BEZPIECZEŃSTWA I NAUK PRAWNYCH  
WYŻSZEJ SZKOŁY POLICJI W SZCZECYNIE

.....  
ml. insp. dr. Michał Podbielski

(date stamp, signature of Institute director / head of Department / head of the Foreign Languages Department)





# POLICE ACADEMY IN SZCZYTNO

## Faculty of Security and Legal Sciences

### Syllabus

1. Name of the subject in Polish: Współczesne zagrożenia terroryzmem			2. Name of the subject in English: Contemporary terrorist threats		
3. ECTS code: 27	4. ECTS points: 3	5. Educational profile: Law sciences	6. Education area: Security sciences	7. Language of instruction: English	
8. Name of the unit offering the subject (Institute, Department): Institute of Criminal Service					
9. Field of study: Criminology		10. Degree: Second	11. Mode: Stationary	12. Specialisation: -----	
13. Group of subjects: Directional		14. Status of the subject: Mandatory		15. Year of studies/semester: 2022/2023, 3	

16. Objectives	
C_1	Identify the international situation in the context of terrorist threats
C_2	To characterize contemporary terrorism
C_3	To learn about the legal aspects of combating terrorism
C_4	Getting acquainted with the aspects of terrorist prevention
C_5	To learn the rules of behavior in the event of a terrorist attack

17. Preliminary requirements in terms of knowledge, skills and other competence	
1	Ability to understand and perceive threats to state security and analyze threats.
2	The ability to see the manifestations and understand the determinants of terrorism and the mechanisms for its prevention.

18. Learning outcomes				
<i>A holder of second degree.</i>				
Knowlegde			*CW	**SS
EU_1	Knows the origins and faces of modern terrorism.		1,4	1,6
EU_2	Knows the types of contemporary acts of terror and their consequences for the functioning of states and societies.		1,4	1,6
EU_3	Knows the legal regulations of anti-terrorist activities in Poland and the elements of the anti-terrorist system.		1,4	1,6
EU_4	Knows the practical elements of combating terrorist threats and the tasks of the army, police and special services in anti-terrorist activities.		1,4	1,6
EU_5	Can identify current terrorist threats to European countries.		1,4	1,6
EU_6	Can determine priorities in the activities of state bodies including inspection and guard services, and in the activities of local administration aimed at effectively combating manifestations of modern terrorism, and accurately identifies symptoms indicating the existence of terrorist threats in places of life and functioning of societies.		1,4	1,6
EU_7	Can identify current terrorist threats to European countries.			
Social competence				
EU_8	Takes care to update knowledge of terrorist threats		1,4	1,6
EU_9	Is aware of current terrorist threats		1,4	1,6

\* CW – Classwork

\*\*SS – Self-study



19. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Evolution and faces of modern terrorism	2	1. Evolution and faces of modern terrorism	2
2. Types of terrorist threats and their consequences for the functioning of states and societies	2	2. Types of terrorist threats and their consequences for the functioning of states and societies	4
3. Anti-terrorist legislation in Poland and European Union countries	2	3. Anti-terrorist legislation in Poland and European Union countries	4
4. Elements of the anti-terrorist system in Poland, a catalog of entities that undertake anti-terrorist activities	2	4. Elements of the anti-terrorist system in Poland, a catalog of entities that undertake anti-terrorist activities	4
5. Practical elements of combating contemporary terrorist threats	2	5. Practical elements of combating contemporary terrorist threats	6
<b>Total number of lectures:</b>	<b>10</b>	<b>Total number of classes:</b>	<b>20</b>
<b>Total: 30</b>			

20. Curriculum content for each semester					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
III	L1-L5	10	C1-C5	20	20

21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Exam
Form of coursework assessment	Written
Basic assessment criteria and examination requirements	<p>The course is completed in one semester. The method of course completion is passing with mark (scale 2-5). The grade is the product of the grade from the written test and the grade from the classes (weighting: 70/30). Participation and active participation in all classes conducted in the form of classes as well as obtaining positive grades from works performed as part of the classes are a prerequisite for obtaining credit for the course. from works performed as part of them. A student may be allowed an excused absence from classes during the module in classes during the module, however he/she is obliged to do it, before final assessment, during scheduled and conducted consultations.</p> <p><b>Assessment criteria:</b>            Passing of the programme contents conducted in the form of lectures shall be achieved through active participation of the student in the conducted classes, obtaining positive current grades and passing the classes. A component of the pass mark is active participation in classes - in accordance with The pass mark is made up of active participation in classes - in accordance with the specified rules - and a grade from a written test of knowledge given by the teacher. The student passes the written test when he obtains at least 60% of the points. Program contents in the field of cybercrime will also be evaluated on the basis of performed. The evaluation will be based on the reports from the exercises. The grade will be given on the basis of exercise reports .</p>

22. Teaching forms and methods	
1.	Lecture.
2.	Interactive lecture.
3.	Auditorium exercises.
4.	Discussion.



23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
F_1	Reports from exercises.
P_1	Written test of the course.

24. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>	<b>30</b>	<b>1,4</b>
— lectures	10	
— classes	20	
— teacher consultation + examination		
<b>Self-study including:</b>	<b>55</b>	<b>1,6</b>
— preparation for classes	40	
— preparation for final assessment/examination	15	
<b>TOTAL</b>	<b>85</b>	<b>3</b>

25. List of reference books	
<b>OBLIGATORY READING</b>	
1.	The Sage encyclopedia of terrorism, second edition, edited by G. Martin, New York 2011;
2.	Contemporary terrorist threats, red. K. Jałoszyński, Szczytno 2013
3.	Combating terrorism, G.D. Smith, New York 2011;
<b>FURTHER READING</b>	
1.	Mass-mediated terrorism, B.L. Nacos, Plymouth 2007;
2.	Old and new terrorism, P. R. Neumann, Cambridge 2011;
3.	Antiterrorism education. Necessity and responsibility of our times, edited by K. Jałoszyński, A. Letkiewicz, Szczytno 2010;

6. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
EU-1	K_W04	P6S_WG P6S_WK	C-1, C-2	W1- 6, W9, Cw1- 6, Cw9	1,2,3,4	F1, F2, P1
EU-2	K_W19	P6S_WG	C-3, C-4	W7-8, Cw7-8	1,2,3,4	F1, F2, P1
EU-3	K_W01	P6S_WG P6S_WK	C-4, C-5	W9, Cw9	1,2,3,4	F1, F2, P1
EU-4	K_W08	P6S_WG P6S_WK	C-1, C-2, C-5	W1- 6, W9, Cw1- 6, Cw9	1,2,3,4	F1, F2
EU-5	K_W17	P6S_WG	C-1, C-2, C-5	W1- 6, W9, Cw1- 6, Cw9	1,2,3,4	F1, F2
EU-6	K_W04	P6S_WG P6S_WK	C-1, C-2, C-5	W1- 6, W9, Cw1- 6, Cw9	1,2,3,4	F1, F2
EU-7	K_W12	P6S_WG	C-1, C-2, C-5	W1- 9, Cw1-9	1,2,3,4	F1, F2, P1

27. Teacher of the subject			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	<i>Błażej Jewartowski</i>	tel. +48 47 7335058 e-mail: <i>b.jewartowski@wpol.edu.pl</i>	L, C, FA/E





28. Other useful information about the subject	
A	All material related to the subject are located at website: <a href="http://www.wspol.edu.int">http://www.wspol.edu.int</a>
B	Practical classes are held on block: PCA-B
C	Duties (consultation): Lt, Blazej Jewartowski - 1st and 3rd Tuesday of the month, Hours: 16.00 – 18.00
<b>Updated</b>	26.06.2023

Lt. Blazej Jewartowski

.....  
(rank or academic/job title, full name and signature of document drafter)

p.o. **DYREKTOR**  
INSTYTUTU SŁUŻBY KRYMINALNEJ  
WYDZIAŁU BEZPIECZEŃSTWA I NAUK PRAWNYCH  
WYŻSZEJ SZKOŁY POLICJI W SZCZYTNE

*Michał Bukowski*  
ml. insp. dr inż. Michał Bukowski

2806 2023

.....  
(date, stamp, signature of Institute director / head of Department / head of the Foreign Languages Department)





# POLICE ACADEMY IN SZCZYTNO

## Faculty of Security and Legal Sciences

### Syllabus

1. Name of the subject in Polish: Zorganizowana Przestępczość Ekonomiczna			2. Name of the subject in English: Organised Economic Crime	
3. ECTS code:17b	4. ECTS points: 4	5. Educational profile: Social sciences	6. Education area: Security sciences	7. Language of instruction: English
8. Name of the unit offering the subject (Institute, Department): Institute of Criminal Justice				
9. Field of study: Internal security		10. Degree: Second	11. Mode: Stationary	12. Specialisation: -----
13. Group of subjects: Directional		14. Status of the subject: Optional		15. Year of studies/semester: 2023/2024, I/2

16. Objectives	
C_1	To provide knowledge and skills in identifying and combating forms of organised economic crime.

17. Preliminary requirements in terms of knowledge, skills and other competence	
1	No requirements.

18. Learning outcomes				
<i>A holder of second degree.</i>				
Knowlegde			*CW	**SS
EU_1	Describes the economic categories used in the process of ensuring internal security in the state.		2	2
EU_2	Characterises the institutional and cultural relationships and dependencies between the structures responsible for preventing and combating crime internationally.		2	2
EU_3	Characterises the main risks accompanying entrepreneurs in business areas related to internal security.		2	2
Skills				
EU_4	Formulates and verifies research hypotheses on the causes and course of social processes and phenomena shaping the level of internal security.		2	2
EU_5	Proposes its own solutions to homeland security problems and outlines the procedure for doing so.		2	2
EU_6	Cooperates in a group by taking on various roles in the group, including leadership.		2	2
Social competence				
EU_7	Demonstrates innovation in thought and action.		2	2
EU_8	Is ready to critically evaluate his knowledge.		2	2
EU_9	Able to think and act in an entrepreneurial manner.		2	2

\* CW – Classwork

\*\*SS – Self-study

19. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
1. Origins and development of organised economic crime in Poland	2	1. Origins and development of organised economic crime in Poland	0
2. Trends in criminal activities undertaken by criminals within organised economic crime.	6	2. Trends in criminal activities undertaken by criminals within organised economic crime.	8
3. Crime against the EU	6	3. Crime against the EU	6
4. Environmental crime	4	4. Environmental crime	6

5. LEA's selected legal tools and methods in combating organised crime	4	5. LEA's selected legal tools and methods in combating organised crime	8
<b>Total number of lectures:</b>	<b>22</b>	<b>Total number of classes:</b>	<b>28</b>
<b>Total: 50</b>			

20. Curriculum content for each semester					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
II	L1-L5	22	C1-C7	28	50

21. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Pass mark
Form of coursework assessment	Written
Basic assessment criteria and examination requirements	<p>The course is completed in one semester. The method of course completion is passing with mark (scale 2-5). The grade is the product of the grade from the written test and the grade from the classes (weighting: 70/30). Participation and active participation in all classes conducted in the form of classes as well as obtaining positive grades from works performed as part of the classes are a prerequisite for obtaining credit for the course. from works performed as part of them. A student may be allowed an excused absence from classes during the module in classes during the module, however he/she is obliged to do it, before final assessment, during scheduled and conducted consultations.</p> <p><u>Assessment criteria:</u> The requirements for passing the exercises are:</p> <ul style="list-style-type: none"> <li>- attendance in class,</li> <li>- successful completion of written and oral tests with at least 60% correct answers</li> <li>- timely completion of assigned exercises, preparation of presentations.</li> </ul> <p>In the case of absence, the content realised during classes should be passed individually during consultations.</p> <p>A requirement for passing the course is the participation in a written test consisting of closed questions and obtaining at least 60% of positive answers.</p>

22. Teaching forms and methods	
1.	Lecture.
2.	Interactive lecture.
3.	Auditorium exercises.
4.	Discussion.
5.	Test.

23. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
F_1	Activity in class
F_2	Given answers during the classes.
F_3	Presentations.
P_1	Written test of the course.

24. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED

<b>Classwork including:</b>	<b>50</b>	<b>2</b>
— lectures	22	
— classes	28	
— teacher consultation + examination		
<b>Self-study including:</b>	<b>50</b>	<b>2</b>
— preparation for classes	35	
— preparation for final assessment/examination	15	
<b>TOTAL</b>	<b>100</b>	<b>4</b>

## 25. List of reference books

### OBLIGATORY READING

1. *Przestępczość podatkowa w Polsce. Wybrane zagadnienia*, P. Tański (red.), Szczytno 2016.
2. *Proceder prania pieniędzy i jego implikacje*, E. Pływaczewski (red.), Warszawa 2013.
3. *Przestępczość zorganizowana. Fenomen. Współczesne zagrożenia. Zwalczenie. Ujęcie praktyczne*, W. Jasiński, W. Mądrzejowski, K. Wiciak (red.), Szczytno 2013.

### FURTHER READING

1. *Przestępczość Teleinformatyczna 2017*, J. Kosiński (red.), Szczytno 2018.
2. *Wybrane aspekty zwalczania przestępczości zorganizowanej i terroryzmu*, E. Gruza (red.), Warszawa 2010.

## 6. Convergence chart for learning outcomes

Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
EU_1	K_W03	P7S_WK P7U_W	C1	W1-W5, Ćw.2- Ćw.5	1, 2, 3, 4, 5	F1, F2, F3, P1
EU_2	K_W09	P7S_WG P7U_W	C1	W1-W5, Ćw.2- Ćw.5	1, 2, 3, 4, 5	F1, F2, F3, P1
EU_3	K_W22	P7S_WK P7U_W	C1	W1-W5, Ćw.2- Ćw.5	1, 2, 3, 4, 5	F1, F2, F3, P1
EU_4	K_U04	P7S_UW P7S_UK P7U_U	C1	W1-W5, Ćw.2- Ćw.5	1, 2, 3, 4, 5	F1, F2, F3, P1
EU_5	K_U11	P7S_UW P7U_U	C1	W1-W5, Ćw.2- Ćw.5	1, 2, 3, 4, 5	F1, F2, F3, P1
EU_6	K_U20	P7S_UO P7U_U	C1	W1-W5, Ćw.2- Ćw.5	1, 2, 3, 4, 5	F1, F2, F3, P1
EU_7	K_K02	P7U_KO P7U_K	C1	W1-W5, Ćw.2- Ćw.5	1, 2, 3, 4, 5	F1, F2, F3, P1
EU_8	K_K03	P7U_KK P7U_K	C1	W1-W5, Ćw.2- Ćw.5	1, 2, 3, 4, 5	F1, F2, F3, P1
EU_9	K_K05	P7U_KO P7U_K	C1	W1-W5, Ćw.2- Ćw.5	1, 2, 3, 4, 5	F1, F2, F3, P1

## 27. Teacher of the subject

LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	Wojciech Warczak	w.warczak@wspol.edu.pl	L, C, FA/E
2.	Paweł Tański	p.tanski@wspol.edu.pl	L, C
3.	Norbert Szostak	n.szostak@wspol.edu.pl	L, C
4.	Marcin Czosnek	m.czosnek@wspol.edu.pl	L, C

## 28. Other useful information about the subject

A	All material related to the subject are located at website: <a href="http://www.wspol.edu.int">http://www.wspol.edu.int</a>
B	Practical classes are held on block: PCA-B
C	Duties (consultation): 1st and 3rd Tuesday of the month, Hours: 16.00 – 17.50

<b>Updated</b>	28.06.2023
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Lecturer, Wojciech Warczak

.....  
(rank or academic/job title, full name and signature of  
document drafter)

.....  
(date, stamp, signature of  
Institute director / head of Department / head of the Foreign Languages  
Department)



# POLICE ACADEMY IN SZCZYTNO

Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Modern language		<b>2. Name of the subject in English:</b> Modern foreign language (English)	
<b>3. ECTS code:</b> 2	<b>4. ECTS points:</b> 2	<b>5. Education area:</b> humanities	<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Foreign Languages Department			
<b>8. Field of study:</b> Internal Security		<b>9. Degree:</b> 2 st	<b>10. Study profile:</b> General
<b>11. Group of subjects:</b> General		<b>12. Status of the subject:</b> optional	<b>13. Year of studies/semester:</b> 2023/2024

14. Objectives	
<b>O_1</b>	Practising English grammar rules
<b>O_2</b>	Learning selected specialist vocabulary relating to police work, law and internal security and developing skills to use the vocabulary in practice.
<b>O_3</b>	Improving the ability to make correct and adequate statements in a given linguistic context on general topics, social issues, as well as selected specialised topics.
<b>O_4</b>	Improving comprehension of written and spoken foreign-language texts.
<b>O_5</b>	Improving the ability to communicate fluently with native speakers in the area of general topics, social issues and selected specialist topics concerning police work, law and internal security.

15. Preliminary requirements in terms of knowledge, skills and other competence
Ability to speak and write a foreign language at B 2 level according to the CEF (Common European Framework for Language Reference) requirements of the Council of Europe.

16. Learning outcomes		
Knowledge		
<b>LO_1</b>	The graduate knows B2 level grammar according to CEF, general and specialised vocabulary and basic terms in the field of law, police work and internal security.	K_W01, K_W02, K_W06, K_W17
Skills		
<b>LO_2</b>	The graduate applies foreign language grammar, general and specialist vocabulary relating to police work, law and internal security in both oral and written forms.	K_U17
<b>LO_3</b>	The graduate understand relatively long utterances and lectures, news programmes and most TV programmes on current topics, including police work and issues relevant to law and internal security.	K_U17
<b>LO_4</b>	The graduate understands articles and texts describing contemporary issues, and texts containing specialist lexis concerning police work, law and internal security	K_U17
<b>LO_5</b>	The graduate communicates with relative ease and spontaneity in a way that makes interactions with native speakers natural; expresses and defends their own points of view.	K_U15
<b>LO_6</b>	The graduate participates actively in conversations on everyday topics, expressing him/herself clearly and in detail on a variety of subjects relating to various events, his/her hobbies, police work, the law and internal security.	K_U15
Social competence		
<b>LO_7</b>	The graduate understands the need for lifelong learning.	K_K01
<b>LO_8</b>	The graduate interacts and works as part of a team, taking on different roles.	K_K02
<b>LO_9</b>	The graduate complements and improves the knowledge and skills acquired.	K_K03

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
0	0	1. Classroom work	26
0	0	2. On-line work	4
<b>Total number of lectures:</b>	<b>0</b>	<b>Total number of classes:</b>	<b>30</b>
<b>Total: 30</b>			

18. Curriculum content					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
1	0	0	1. The Man and his social environment	1	30
			2. Professional career	2	
			3. Criminal justice system	2	
			4. New cultural and social phenomena	4	
			5. Addictions and social pathologies	4	
			6. Police structure and tasks	2	
			7. Law enforcement agencies and their tasks	2	
			8. Police work for public order and safety	4	
			9. Case studies	5	
			10. International police cooperation. Interpol, Europol, cooperation with foreign police forces.	4	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Non-graded credit
Form of coursework assessment	Written, oral
Basic assessment criteria and examination requirements	<p>The subject is taught for 1 semester and finishes with a non-gradable credit, binary evaluation (pass/ fail).</p> <p>In order to get the credit, the student is required to:</p> <ul style="list-style-type: none"> <li>— attend the classes,</li> <li>— do e-learning exercises,</li> <li>— pass written tests, (at least 60% of correct answers required),</li> <li>— do homework assignments, prepare oral tasks, projects and presentations.</li> </ul>

20. Teaching forms and methods	
1.	Practical exercises
2.	Discussions
3.	Group work
4.	Projects, presentations
5.	Revisions
6.	Consultations
7.	E-learning

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
A_1	Tests
A_2	Quick tests
A_3	Speeches
A_4	Practical exercises
A_5	Active participation in classes
A_6	Projects and presentations

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		1,2
— lectures	0	
— classes	30	
— teacher consultation + examination	4	
<b>Self-study including:</b>		0,8
— preparation for classes	20	
— preparation for final assessment/examination	0	
<b>TOTAL</b>	<b>54</b>	<b>2</b>



<b>23. List of reference books</b>	
<b>OBLIGATORY READING</b>	
<b>1.</b>	Boyle C., Chersan I., English for Law Enforcement, Macmillan Publishers Limited 2009.
<b>2.</b>	Taylor J., Dooley J., Police, Express Publishing 2011.
<b>FURTHER READING</b>	
<b>1.</b>	Sendur A., Warecka A., English for Safety, Security and Law Enforcement, Kraków 2012.
<b>2.</b>	Murphy R., English Grammar in Use, Cambridge University Press.
<b>3.</b>	Swan M., Walter C., How English works. A grammar practice book with answers, Oxford University Press
<b>4.</b>	Praktyczny słownik policyjno-prawniczy: angielski, francuski, niemiecki, rosyjski, Szczytno, 2008.

<b>24. Convergence chart for learning outcomes</b>						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
LO_1	K_W01, K_W02, K_W06, K_W17	P7S_WG, P7U_W, P7S_WK	O_1-O_5	1-10	1-7	A_1-A_6
LO_2	K_U18	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_3	K_U18	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_4	K_U18	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_5	K_U15	P7S_UW, P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_6	K_U15	P7S_UW, P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_7	K_K01	P7U_KK, P7U_K	O_1-O_5	1-10	1-4	A_4-A_6
LO_8	K_K02	P7U_KO, P7U_K	O_1-O_5	1-10	1-4	A_4-A_6
LO_9	K_K03	P7U_KK, P7U_K	O_1-O_5	1-10	1-4	A_4-A_6

<b>25. Teacher of the subject</b>			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
<b>1.</b>	maj. Mariola Bil, MA	<a href="mailto:m.bil@wspol.edu.pl">m.bil@wspol.edu.pl</a> , Wed., 13.30–14.15	C, FA
<b>2.</b>	Tomasz Mazur, MA	<a href="mailto:t.mazur@wspol.edu.pl">t.mazur@wspol.edu.pl</a> , Thu., 13.30–14.15	C, FA

<b>26. Other useful information about the subject</b>	
A	—

<b>Updated</b>	31.05.2023
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.....  
(rank or academic/job title, full name and signature of document drafter)

.....  
(date, stamp, signature of Institute director / head of Department / head of the Foreign Languages Department)





# POLICE ACADEMY IN SZCZYTNO

## Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Modern language		<b>2. Name of the subject in English:</b> Modern foreign language (English)	
<b>3. ECTS code:</b> 2	<b>4. ECTS points:</b> 2	<b>5. Education area:</b> humanities	<b>6. Language of instruction:</b> English
<b>7. Name of the unit offering the subject (Institute, Department):</b> Foreign Languages Department			
<b>8. Field of study:</b> Criminology		<b>9. Degree:</b> 2 st	<b>10. Study profile:</b> General
<b>11. Group of subjects:</b> General		<b>12. Status of the subject:</b> optional	<b>13. Year of studies/semester:</b> 2023/2024

14. Objectives	
<b>O_1</b>	Practising English grammar rules
<b>O_2</b>	Learning selected specialist vocabulary relating to police work, law and internal security and developing skills to use the vocabulary in practice.
<b>O_3</b>	Improving the ability to make correct and adequate statements in a given linguistic context on general topics, social issues, as well as selected specialised topics.
<b>O_4</b>	Improving comprehension of written and spoken foreign-language texts.
<b>O_5</b>	Improving the ability to communicate fluently with native speakers in the area of general topics, social issues and selected specialist topics concerning police work, law and internal security.

15. Preliminary requirements in terms of knowledge, skills and other competence
Ability to speak and write a foreign language at B2 level according to the CEF (Common European Framework for Language Reference) requirements of the Council of Europe.

16. Learning outcomes		
Knowledge		
<b>LO_1</b>	The graduate knows B2 level grammar according to CEF, general and specialised vocabulary and basic terms in the field of law, police work and internal security.	K_W10
Skills		
<b>LO_2</b>	The graduate applies foreign language grammar, general and specialist vocabulary relating to police work, law and internal security in both oral and written forms.	K_U11
<b>LO_3</b>	The graduate understand relatively long utterances and lectures, news programmes and most TV programmes on current topics, including police work and issues relevant to law and internal security.	K_U11
<b>LO_4</b>	The graduate understands articles and texts describing contemporary issues, and texts containing specialist lexis concerning police work, law and internal security	K_U11
<b>LO_5</b>	The graduate communicates with relative ease and spontaneity in a way that makes interactions with native speakers natural; expresses and defends their own points of view.	K_U11
<b>LO_6</b>	The graduate participates actively in conversations on everyday topics, expressing him/herself clearly and in detail on a variety of subjects relating to various events, his/her hobbies, police work, the law and internal security.	K_U11
Social competence		
<b>LO_7</b>	The graduate complements and improves the knowledge and skills acquired.	K_K04

17. Curriculum content			
Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
0	0	1. Classroom work	26
0	0	2. On-line work	4
<b>Total number of lectures:</b>	<b>0</b>	<b>Total number of classes:</b>	<b>30</b>
<b>Total: 30</b>			

18. Curriculum content					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
1	0	0	1. The Man and his social environment	1	30
			2. Professional career	2	
			3. Perpetrator and the victim of a crime	2	
			4. New cultural and social phenomena	4	
			5. Addictions and social pathologies	4	
			6. Police structure and tasks	2	
			7. Law enforcement agencies and their tasks	2	
			8. Case studies	4	
			9. Crime investigation and control	5	
			10. International police cooperation. Interpol, Europol, cooperation with foreign police forces.	4	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
<b>Method of coursework assessment</b>	Non-graded credit
<b>Form of coursework assessment</b>	Written, oral
<b>Basic assessment criteria and examination requirements</b>	<p>The subject is taught for 1 semester and finishes with a non-gradable credit, binary evaluation (pass/ fail).</p> <p>In order to get the credit, the student is required to:</p> <ul style="list-style-type: none"> <li>— attend the classes,</li> <li>— do e-learning exercises,</li> <li>— pass written tests, (at least 60% of correct answers required),</li> <li>— do homework assignments, prepare oral tasks, projects and presentations.</li> </ul>

20. Teaching forms and methods	
1.	Practical exercises
2.	Discussions
3.	Group work
4.	Projects, presentations
5.	Revisions
6.	Consultations
7.	E-learning

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
A_1	Tests
A_2	Quick tests
A_3	Speeches
A_4	Practical exercises
A_5	Active participation in classes
A_6	Projects and presentations

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		1,2
— lectures	0	
— classes	30	
— teacher consultation + examination	4	
<b>Self-study including:</b>		0,8
— preparation for classes	20	
— preparation for final assessment/examination	0	
<b>TOTAL</b>	<b>54</b>	<b>2</b>

23. List of reference books	
OBLIGATORY READING	
1.	Boyle C., Chersan I., English for Law Enforcement, Macmillan Publishers Limited 2009.
2.	Taylor J., Dooley J., Police, Express Publishing 2011.
FURTHER READING	
1.	Sendur A., Warecka A., English for Safety, Security and Law Enforcement, Kraków 2012.
2.	Murphy R., English Grammar in Use, Cambridge University Press.
3.	Swan M., Walter C., How English works. A grammar practice book with answers, Oxford University Press
4.	Praktyczny słownik policyjno-prawniczy: angielski, francuski, niemiecki, rosyjski, Szczytno, 2008.

24. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
LO_1	K_U11	P7S_WK, P7S_WG, P7U_W	O_1-O_5	1-10	1-7	A_1-A_6
LO_2	K_U11	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_3	K_U11	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_4	K_U11	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_5	K_U11	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_6	K_U11	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_7	K_K04	P7U_KR, P7U_K	O_1-O_5	1-10	1-4	A_4-A_6

25. Teacher of the subject			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	maj. Mariola Bil, MA	<a href="mailto:m.bil@wspol.edu.pl">m.bil@wspol.edu.pl</a> , Wed., 13.30–14.15	C, FA
2.	Tomasz Mazur, MA	<a href="mailto:t.mazur@wspol.edu.pl">t.mazur@wspol.edu.pl</a> , Thu., 13.30–14.15	C, FA

26. Other useful information about the subject	
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Updated	31.05.2023
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.....  
(rank or academic/job title, full name and signature of document drafter)

.....  
(date, stamp, signature of Institute director / head of Department / head of the Foreign Languages Department)





# POLICE ACADEMY IN SZCZYTNO

Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Modern language		<b>2. Name of the subject in English:</b> Modern foreign language (German)	
<b>3. ECTS code:</b> 2	<b>4. ECTS points:</b> 2	<b>5. Education area:</b> humanities	<b>6. Language of instruction:</b> English/German
<b>7. Name of the unit offering the subject (Institute, Department):</b> Foreign Languages Department			
<b>8. Field of study:</b> Criminology		<b>9. Degree:</b> 2 st	<b>10. Study profile:</b> General
<b>11. Group of subjects:</b> General		<b>12. Status of the subject:</b> optional	<b>13. Year of studies/semester:</b> 2023/2024

## 14. Objectives

<b>O_1</b>	Practising German grammar rules
<b>O_2</b>	Learning selected specialist vocabulary relating to police work, law and internal security and developing skills to use the vocabulary in practice.
<b>O_3</b>	Improving the ability to make correct and adequate statements in a given linguistic context on general topics, social issues, as well as selected specialised topics.
<b>O_4</b>	Improving comprehension of written and spoken foreign-language texts.
<b>O_5</b>	Improving the ability to communicate fluently with native speakers in the area of general topics, social issues and selected specialist topics concerning police work, law and internal security.

## 15. Preliminary requirements in terms of knowledge, skills and other competence

Ability to speak and write a foreign language at B2 level according to the CEF (Common European Framework for Language Reference) requirements of the Council of Europe.

## 16. Learning outcomes

### Knowledge

<b>LO_1</b>	The graduate knows B2 level grammar according to CEF, general and specialised vocabulary and basic terms in the field of law, police work and internal security.	K_W10
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### Skills

<b>LO_2</b>	The graduate applies foreign language grammar, general and specialist vocabulary relating to police work, law and internal security in both oral and written forms.	K_U11
<b>LO_3</b>	The graduate understand relatively long utterances and lectures, news programmes and most TV programmes on current topics, including police work and issues relevant to law and internal security.	K_U11
<b>LO_4</b>	The graduate understands articles and texts describing contemporary issues, and texts containing specialist lexis concerning police work, law and internal security	K_U11
<b>LO_5</b>	The graduate communicates with relative ease and spontaneity in a way that makes interactions with native speakers natural; expresses and defends their own points of view.	K_U11
<b>LO_6</b>	The graduate participates actively in conversations on everyday topics, expressing him/herself clearly and in detail on a variety of subjects relating to various events, his/her hobbies, police work, the law and internal security.	K_U11

### Social competence

<b>LO_7</b>	The graduate complements and improves the knowledge and skills acquired.	K_K04
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## 17. Curriculum content

Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
0	0	1. Classroom work	26
0	0	2. On-line work	4
<b>Total number of lectures:</b>	<b>0</b>	<b>Total number of classes:</b>	<b>30</b>
<b>Total: 30</b>			

18. Curriculum content					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
1	0	0	1. The Man and his social environment	1	30
			2. Professional career	2	
			3. Perpetrator and the victim of a crime	2	
			4. New cultural and social phenomena	4	
			5. Addictions and social pathologies	4	
			6. Police structure and tasks	2	
			7. Law enforcement agencies and their tasks	2	
			8. Case studies	4	
			9. Crime investigation and control	5	
			10. International police cooperation. Interpol, Europol, cooperation with foreign police forces.	4	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Non-graded credit
Form of coursework assessment	Written, oral
Basic assessment criteria and examination requirements	<p>The subject is taught for 1 semester and finishes with a non-gradable credit, binary evaluation (pass/ fail).</p> <p>In order to get the credit, the student is required to:</p> <ul style="list-style-type: none"> <li>— attend the classes,</li> <li>— do e-learning exercises,</li> <li>— pass written tests, (at least 60% of correct answers required),</li> <li>— do homework assignments, prepare oral tasks, projects and presentations.</li> </ul>

20. Teaching forms and methods	
1.	Practical exercises
2.	Discussions
3.	Group work
4.	Projects, presentations
5.	Revisions
6.	Consultations
7.	E-learning

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
A_1	Tests
A_2	Quick tests
A_3	Speeches
A_4	Practical exercises
A_5	Active participation in classes
A_6	Projects and presentations

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		1,2
— lectures	0	
— classes	30	
— teacher consultation + examination	4	
<b>Self-study including:</b>		0,8
— preparation for classes	20	
— preparation for final assessment/examination	0	
<b>TOTAL</b>	<b>54</b>	<b>2</b>



<b>23. List of reference books</b>	
<b>OBLIGATORY READING</b>	
<b>1.</b>	Gieryk A., Kulawiec S., Skrypt do nauki języka niemieckiego. Teksty policyjno-prawnicze z ćwiczeniami, Szczytno 2010.
<b>FURTHER READING</b>	
<b>1.</b>	Bęza Stanisław, Nowe repetytorium z gramatyki języka niemieckiego, Warszawa 1997.
<b>2.</b>	Dłużniewski Stanisław, Deutsch. Kommunikative Übungsgrammatik, Warszawa 1995.
<b>3.</b>	Dragičević D., Bukovčan D., Im Dienste des Bürgers. Deutsch für Kriminalisten und Gesellschaftswissenschaften, Zagrzeb, 1997.
<b>4.</b>	Praktyczny słownik policyjno-prawniczy: angielski, francuski, niemiecki, rosyjski, Szczytno, 2008.

<b>24. Convergence chart for learning outcomes</b>						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
<b>LO_1</b>	K_W10	P7S_WK, P7S_WG, P7U_W	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_2</b>	K_U11	P7S_UK, P7U_U	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_3</b>	K_U11	P7S_UK, P7U_U	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_4</b>	K_U11	P7S_UK, P7U_U	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_5</b>	K_U11	P7S_UK, P7U_U	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_6</b>	K_U11	P7S_UK, P7U_U	O_1–O_5	1–10	1–7	A_1–A_6
<b>LO_7</b>	K_K04	P7U_KR, P7U_K	O_1–O_5	1–10	1–4	A_4–A_6

<b>25. Teacher of the subject</b>			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
<b>1.</b>	Karolina Siejbik, MA	k.siejbik@wspol.edu.pl	C, FA

<b>26. Other useful information about the subject</b>	
A	—

<b>Updated</b>	31.05.2023
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.....  
(rank or academic/job title, full name and signature of document drafter)

.....  
(date, stamp, signature of  
Institute director / head of Department / head of the Foreign Languages Department)





# POLICE ACADEMY IN SZCZYTNO

Erasmus + Syllabus

<b>1. Name of the subject in Polish:</b> Modern language		<b>2. Name of the subject in English:</b> Modern foreign language (German)	
<b>3. ECTS code:</b> 2	<b>4. ECTS points:</b> 2	<b>5. Education area:</b> humanities	<b>6. Language of instruction:</b> English/German
<b>7. Name of the unit offering the subject (Institute, Department):</b> Foreign Languages Department			
<b>8. Field of study:</b> Internal Security		<b>9. Degree:</b> 2 st	<b>10. Study profile:</b> General
<b>11. Group of subjects:</b> General		<b>12. Status of the subject:</b> optional	<b>13. Year of studies/semester:</b> 2023/2024

## 14. Objectives

<b>O_1</b>	Practising German grammar rules
<b>O_2</b>	Learning selected specialist vocabulary relating to police work, law and internal security and developing skills to use the vocabulary in practice.
<b>O_3</b>	Improving the ability to make correct and adequate statements in a given linguistic context on general topics, social issues, as well as selected specialised topics.
<b>O_4</b>	Improving comprehension of written and spoken foreign-language texts.
<b>O_5</b>	Improving the ability to communicate fluently with native speakers in the area of general topics, social issues and selected specialist topics concerning police work, law and internal security.

## 15. Preliminary requirements in terms of knowledge, skills and other competence

Ability to speak and write a foreign language at B 2 level according to the CEF (Common European Framework for Language Reference) requirements of the Council of Europe.

## 16. Learning outcomes

### Knowledge

<b>LO_1</b>	The graduate knows B2 level grammar according to CEF, general and specialised vocabulary and basic terms in the field of law, police work and internal security.	K_W01, K_W02, K_W06, K_W17
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### Skills

<b>LO_2</b>	The graduate applies foreign language grammar, general and specialist vocabulary relating to police work, law and internal security in both oral and written forms.	K_U17
<b>LO_3</b>	The graduate understand relatively long utterances and lectures, news programmes and most TV programmes on current topics, including police work and issues relevant to law and internal security.	K_U17
<b>LO_4</b>	The graduate understands articles and texts describing contemporary issues, and texts containing specialist lexis concerning police work, law and internal security	K_U17
<b>LO_5</b>	The graduate communicates with relative ease and spontaneity in a way that makes interactions with native speakers natural; expresses and defends their own points of view.	K_U15
<b>LO_6</b>	The graduate participates actively in conversations on everyday topics, expressing him/herself clearly and in detail on a variety of subjects relating to various events, his/her hobbies, police work, the law and internal security.	K_U15

### Social competence

<b>LO_7</b>	The graduate understands the need for lifelong learning.	K_K01
<b>LO_8</b>	The graduate interacts and works as part of a team, taking on different roles.	K_K02
<b>LO_9</b>	The graduate complements and improves the knowledge and skills acquired.	K_K03

## 17. Curriculum content

Form of teaching — lecture	Number of teaching hours	Form of teaching — classes	Number of teaching hours
0	0	1. Classroom work	26
0	0	2. On-line work	4
<b>Total number of lectures:</b>	<b>0</b>	<b>Total number of classes:</b>	<b>30</b>
<b>Total: 30</b>			

18. Curriculum content					
Semester	Lectures	Number of teaching hours	Classes	Number of teaching hours	Total
1	0	0	1. The Man and his social environment	1	30
			2. Professional career	2	
			3. Criminal justice system	2	
			4. New cultural and social phenomena	4	
			5. Addictions and social pathologies	4	
			6. Police structure and tasks	2	
			7. Law enforcement agencies and their tasks	2	
			8. Police work for public order and safety	4	
			9. Case studies	5	
			10. International police cooperation. Interpol, Europol, cooperation with foreign police forces.	4	

19. Method and form of verification of expected learning outcomes and basic assessment criteria and examination requirements	
Method of coursework assessment	Non-graded credit
Form of coursework assessment	Written, oral
Basic assessment criteria and examination requirements	<p>The subject is taught for 1 semester and finishes with a non-gradable credit, binary evaluation (pass/ fail).</p> <p>In order to get the credit, the student is required to:</p> <ul style="list-style-type: none"> <li>— attend the classes,</li> <li>— do e-learning exercises,</li> <li>— pass written tests, (at least 60% of correct answers required),</li> <li>— do homework assignments, prepare oral tasks, projects and presentations.</li> </ul>

20. Teaching forms and methods	
1.	Practical exercises
2.	Discussions
3.	Group work
4.	Projects, presentations
5.	Revisions
6.	Consultations
7.	E-learning

21. Methods of assessment (FoE – formative evaluation; FiE – final evaluation)	
A_1	Tests
A_2	Quick tests
A_3	Speeches
A_4	Practical exercises
A_5	Active participation in classes
A_6	Projects and presentations

22. Student's workload		
FORM OF ACTIVITY	AVERAGE NUMBER OF TEACHING HOURS FOR A GIVEN FORM OF ACTIVITY	NUMBER OF ECTS POINTS AWARDED
<b>Classwork including:</b>		1,2
— lectures	0	
— classes	30	
— teacher consultation + examination	4	
<b>Self-study including:</b>		0,8
— preparation for classes	20	
— preparation for final assessment/examination	0	
<b>TOTAL</b>	<b>54</b>	<b>2</b>

23. List of reference books	
OBLIGATORY READING	
1.	Gieryk A., Kulawiec S., Skrypt do nauki języka niemieckiego. Teksty policyjno-prawnicze z ćwiczeniami, Szczytno 2010
FURTHER READING	
1.	Bęza Stanisław, Nowe repetytorium z gramatyki języka niemieckiego, Warszawa 1997.
2.	Dłużniewski Stanisław, Deutsch. Kommunikative Übungsgrammatik, Warszawa 1995.
3.	Jędrzejczyk-Skrzyńska Monika, Repetytorium z gramatyki języka niemieckiego, Kraków 2000.
4.	Praktyczny słownik policyjno-prawniczy: angielski, francuski, niemiecki, rosyjski, Szczytno, 2008.

24. Convergence chart for learning outcomes						
Learning outcome	Reference code for		Objectives	Curriculum content	Teaching forms and methods	Methods of assessment
	field-specific learning outcomes	specific learning outcomes				
LO_1	K_W01, K_W02, K_W06, K_W17	P7S_WG, P7U_W, P7S_WK	O_1-O_5	1-10	1-7	A_1-A_6
LO_2	K_U18	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_3	K_U18	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_4	K_U18	P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_5	K_U15	P7S_UW, P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_6	K_U15	P7S_UW, P7S_UK, P7U_U	O_1-O_5	1-10	1-7	A_1-A_6
LO_7	K_K01	P7U_KK, P7U_K	O_1-O_5	1-10	1-4	A_4-A_6
LO_8	K_K02	P7U_KO, P7U_K	O_1-O_5	1-10	1-4	A_4-A_6
LO_9	K_K03	P7U_KK, P7U_K	O_1-O_5	1-10	1-4	A_4-A_6

25. Teacher of the subject			
LP.	Teacher of the subject	Contact details	Form of teaching L – lecture, C – classes, FA/E – final assessment/examination
1.	Karolina Siejbik, MA	<a href="mailto:k.siejbik@wspol.edu.pl">k.siejbik@wspol.edu.pl</a> ,	C, FA

26. Other useful information about the subject	
A	—

Updated	31.05.2023
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.....  
(rank or academic/job title, full name and signature of document drafter)

.....  
(date, stamp, signature of  
Institute director / head of Department / head of the Foreign Languages Department)

